



# Borough of Pottstown

Borough Hall, 100 East High Street  
Pottstown, Pennsylvania 19464-9525

L&I Email Address: LNIAdmin@pottstown.org

## Grading Permit Application

All Grading Permit applications must be submitted with a plan and all applicable fees

### Property Information:

Project Address: \_\_\_\_\_

Parcel ID 1600-\_\_\_\_\_ Zoning District: \_\_\_\_\_ HARB Zone  Yes  No

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### PLEASE PRINT:

Property Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Property Owner Email Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Email Address: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Design Professional \_\_\_\_\_ Phone: \_\_\_\_\_  
(Plan Preparation)

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### FEES TO BE SUBMITTED WITH APPLICATION

1. Grading Permit Fee: \$100.00 AND
2. Thru escrow for area of disturbance – choose one:
  - Less than 1000 sq ft= \$350.00, or
  - \*1000 to 5000 sq ft= \$500.00 plus \$25 per 1000 sq ft, or
  - \*Greater than 5000 sq ft= \$750.00 plus \$20 per 1000 sq ft

### PLAN REQUIREMENTS

Refer to Chapter 9: Soil Erosion, Sedimentation and Grading Controls for all requirements

*Incomplete information or plans may delay or cause denial of issuing of permit*

**Describe work to be done** (Note dimensions, type and extent of work, materials, and location)

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**I hereby make application for a Grading Permit in accordance with specification and plans herewith submitted and subject to all requirements of the Pottstown's Borough Codes.**

**I grant permission to Borough's employees and or agents to enter property for inspections purposes.**

Authorized Agent of Owner: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR BOROUGH ENGINEER USE ONLY**

Review/Approved by:

Borough Engineer Print Name: \_\_\_\_\_

Borough Engineer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Upon issuance of final letter and approval, return copy of this application to the  
Borough of Pottstown L&I Department.**

**FOR L&I OFFICE USE ONLY**

Escrow Amount: \_\_\_\_\_ Check # \_\_\_\_\_

Escrow Permit # \_\_\_\_\_

Grading Application # \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Upon receipt of final Engineers letter – issue permit and close**