The following CHECKLIST is to help you identify areas that may need correction and is in no way to be perceived as an all inclusive list of pertinent code.

GENERAL EXTERIOR
PM-301.1 All exterior property and premises shall be maintained clean, safe, sanitary and free from any accumulation of rubbish or garbage.
PM-301.2 Grading and drainage- no accumulation of stagnant water on property
PM-301.3 Sidewalks and driveways - parking spaces and similar areas in good repair, and maintained free of hazardous conditions.
PM-301.4 Weeds - maintained free from weeds, excessive plant growth
PM-301.5 Rat harborage free and proper extermination if necessary
PM-301.6 Exhaust vents: No discharge directly upon abutting or adjacent property or tenant
PM-301.7 Accessory structures: maintained
PM-302.1 Exterior Structure maintained in good repair, structurally sound, sanitary and safe
PM-302.2 Street Numbers - Arabic numerals at least 3 in. high and ½ in. stroke; easily readable
PM-302.3 Structural members - free of deterioration, and proper capacity
PM-302.4 Foundation walls - plumb and maintained
PM-302.5 Exterior walls - weather-proof and maintained
PM-302.6 Roofs and drainage- roof and flashing sound and tight; adequate drainage; no nuisance
PM-302.7 Decorative features - good repair, proper anchorage, safe
PM-302.8 Overhang extensions- maintained safe and sound
PM-302.9 Chimneys and towers maintained structurally safe, sound, and in good repair
PM-302.10 Handrails and guardrail - where required; firmly fastened and capable of bearing load
PM-302.11 Windows and doors - sound condition, good repair, weather-tight
PM-302.11.1 Glazing maintained; PM-302.11.2 Operable windows other than fixed
PM-302.12 Insect Screens - where used or required for ventilation purposes maintained
PM-302.13 Doors and hardware maintained
PM-302.14 Basement hatchways maintained to prevent entrance of vermin, rain, or drainage
PM-302.15 Vermin guards for operable basement windows

GENERAL INTERIOR
PM-303.1 General Interior of structure maintained , structurally sound, good repair and sanitary
PM-303.2 Structural members maintained free of deterioration
PM-303.3 Interior surfaces - maintained, clean and sanitary
PM-303.4 Lead-based paint- removed or covered in approved manner
PM-303.5 Accumulation of rubbish or garbage free
PM-303.6 Insect and rat harborage free
PM-303.7 Stairs and railings; maintained
PM-303.8 Handrails and guardrail - as required and maintained
LIGHT, VENTILATION
PM-401.2 Lighted Common halls and stairways
PM-401.3 All other spaces provided with sufficient light to permit maintenance of sanitary conditions, and the safe use of space and the appliances, equipment and fixtures.
PM-402.2 Ventilation of bathrooms and toilet rooms
PM-402.4 Process ventilation provided where fumes, gases, dust, or mists are generated

PLUMBING
PM-502.1 Toilet room privacy
PM-502.3 Location of employee toilet facilities- accessible within employee's regular work area
PM-503.1 Plumbing Fixtures properly installed and maintained
PM-503.2 Fixture clearances adequate for use and cleaning
PM-504.1 Water System approved and proper connection; hot and cold water where required
PM-504.2 Water System free of contamination and protected by structure or vacuum breaker
PM-504.4 Water heating facilities properly installed and maintained; capacity for adequate supply
PM-505.1 Sanitary drainage system properly connected
PM-505.2 Sanitary drainage system properly maintained
PM-506.1 Storm drainage from roofs, paved yards and other areas not a public nuisance

MECHANICAL
PM-601.4 Mechanical equipment properly installed and maintained; performance of intended use
PM-602.1 Electrical facilities in compliance

FIRE SAFETY
PM-701.1 Means of Egress - a safe continuous and unobstructed means of egress from interior of structure to a public way
PM-701.2 Locked doors: all doors in the required means of egress must be easily opened from the interior without the use of keys.
PM-701.3 Exit signs at all means of egress maintained
PM-701.4 Number of exits
PM-701.5 Exit Capacity
PM-701.6 Corridor Enclosure: All corridors shall provide an effective smoke barrier. all transoms, louvers, doors and other openings shall be closed or shall be self closing.
PM-701.7 Dead-end travel distance
PM-701.9 Aisles in all mercantile occupancies
PM-701.10 Informational signs at interior stairways landings in buildings more than three stories
PM-702.1 Accumulations and storage of rubbish, garbage or other materials not allowed in stairways, doors, windows, fire escapes, or other means of escape
PM-702.2 Hazardous material: combustibles, flammable, explosive or other hazardous materials
PM-703.1 Fire Resistance ratings maintained; floors, walls, ceilings, other
PM-703.2 Maintenance of all required fire resistance rated doors or smoke barriers
PM-704.1 General: All systems, devices and equipment to detect a fire, actuate an alarm, or suppress or control a fire or any combination thereof maintained at all times
PM-704.2 Fire suppression system maintained; sprinkle heads maintained
PM-704.3 Standpipe systems: proper position, ready for operation
PM-704.4 Fire extinguisher: Visible, accessible, and maintained