



# Borough of Pottstown

Borough Hall, 100 East High Street  
Pottstown, Pennsylvania 19464-9525

## APPLICATION FOR LERTA TAX EXEMPTION PROGRAM BOROUGH OF POTTSTOWN, PA

This application is to be completed within prior to or within 90 days of securing a building permit for improvements to, and/or construction of an industrial, commercial or other business property within the boundaries of the Borough of Pottstown, Montgomery County, Pennsylvania. The following information is required, along with a copy of the building permit and a copy of the Deed of the property, for consideration into the tax exemption program.

### SECTION 1 – APPLICANT INFORMATION: PLEASE PRINT CLEARLY.

Property Owner: \_\_\_\_\_ (Attach a copy of the Property Deed to this Application)

Property Street Address: \_\_\_\_\_ Parcel ID: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_  
Street City Zip

### SECTION 2 – CONSTRUCTION INFORMATION:

Building Permit No. \_\_\_\_\_ (Attach a copy of the Building Permit to this Application) Date of Issue: \_\_\_/\_\_\_/\_\_\_

Total Project Cost: \$\_\_\_\_\_ Date of Construction or estimated date of when project will start: \_\_\_/\_\_\_/\_\_\_

Application for:  New Construction  Improvements  Commercial  Industrial  Mixed Use  Other

Summary of Project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### SECTION 3 – TAX EXEMPT INFORMATION: Improvements/Construction or Borough Employment

A. Upon acceptance and qualification of application, the following exemptions will be granted. The exemption limited to the increased assessment of improvements as per Ordinance No. 2152 dated 08-08-2016 is as follows:

1<sup>st</sup> Year – 100%    2<sup>nd</sup> Year – 90%    3<sup>rd</sup> Year – 70%    4<sup>th</sup> Year 50%    5<sup>th</sup> Year 40%    6<sup>th</sup> Year 20%    7<sup>th</sup> Year 10 %

B. The exemption for a commercial tenant that is determined to be making a legitimate and measurable effort to employ residents of the Borough of Pottstown as per Ordinance No. 2152 dated 08-08-2016 is as follows:

1<sup>st</sup> Year – 100%    2<sup>nd</sup> Year – 90%    3<sup>rd</sup> Year – 75%    4<sup>th</sup> Year 65%    5<sup>th</sup> Year 50%    6<sup>th</sup> Year 30%    7<sup>th</sup> Year 20 %

**SECTION 4 – OWNER VERIFICATION:**  
**(Select either A or B)**

**Improvements/Construction or Borough Employment**

**A. Improvements/Construction Exemption:** I have read and understand the LERTA program of Borough of Pottstown, Ordinance 2152, as amended, and I certify that the above information is true and correct.

Applicant Signature

Date

Property Owner Signature (If Different from Applicant)

Date

**B. Borough Employment Exemption:** I have read and understand the LERTA program of Borough of Pottstown, Ordinance 2152, as amended, and I certify that I will insure that any commercial tenant of the property makes a legitimate and measurable effort to employ residents of the Borough of Pottstown. I also certify that the above information is true and correct.

Applicant Signature

Date

Property Owner Signature (If Different from Applicant)

Date

**DO NOT WRITE BELOW THIS LINE**

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Permit Copy Attached  Copy of Property Deed Attached  Date Received: \_\_\_/\_\_\_/\_\_\_\_ By: \_\_\_\_\_

Borough Manager Acceptance and Approval: \_\_\_\_\_

Justin Keller

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_

Date: