



**POTTSTOWN
HUMAN RELATIONS
COMMISSION**

Minutes of the September 12, 2017 Meeting

Chairperson Levengood called the meeting to order at 6:07 p.m. A moment of silence and Pledge of Allegiance followed.

Roll Call: Commissioners present were Chairperson Levengood, Commissioners Lister, Miller Commissioner Corson arrived at 6:18 p.m. Former Commissioner Rita Paez and a member of the community were also present. The meeting continued as we had a quorum

Commissioner Watson entered the meeting at 6:25 p.m.

Approval of Minutes: Commissioner Miller moved to accept the August minutes. Motion approved.

Commissioner Corson left the meeting at 6:27 p.m.

Finance Report: Chairperson Levengood reported that Consultant Hicks submitted an August invoice. The invoice for the Business cards needs to be paid. Levengood requested reimbursement for display items. (table, brochure holders, etc.) All items are necessary for table presentations. Lister made a motion to accept the finance report,. Motion approved.

Committee reports:

Communications- Commissioner Miller will send an email everyone about the Pet Fair and Commissioner Watson may attend the Veteran's event on September 23.

Programs/Events- Chairperson Levengood reported that we will have a table at the Pet fair on Sept. 16 from 9am to 3pm. The Latin Festival and Veteran's event is on the same day. Commissioner Watson stated he would be at the table at the Veteran's event if he does not have to work. Levengood stated she would be at the table at the Latin Festival. The Latin Festival 12pm-5pm; Veteran's Events 11am-4pm. Commissioner Miller stated she could do 11am-1pm. The YMCA will host a Halloween trunk candy hand-out on October 27. There was preliminary discussion on participating in that event.

Training-Requests and research on training is ongoing.

Chairperson Levengood reminded that committee meetings should be scheduled prior to next month's meeting..

Chairperson's report: Chairperson Levengood reported on various communications being addressed.

Old Business: The letter to Borough Council was to be worked on by the Communications Committee (Miller and Levengood).

New Business: The meeting dates for 2018 were reviewed. All meetings are scheduled to begin at 6 PM.

A Motion was made by Commissioner Watson to recommend Carmen Gonzalez to Borough Council to fill the remaining time of Commissioner Paez. Motion carried

A motion was made by Commissioner Miller to accept the resignation of commissioner Lawrence. Motion carried

Chairperson announcement: The next meeting will be Thursday, October 12, 2017, at 6 PM.

Chairperson Levengood adjourned the meeting at 8:10 PM.

Submitted: Commission Secretary Lister/DJH

Signed by the Chairperson of the Commission



Date: 10/14/2017