

Transportation Committee

April 3, 2018

In attendance: Dave Jones, Delta Airport Consultants; Kourtney High; Carol Kulp, Brian Clayton, Gary Novack

Absent: Justin Keller, Deb Penrod, Rita Paez

Airport:

Project Status Report provided by Delta Airport Consultants (attached).

Additional comments:

- Tree on the Detri property remains an issue. Justin has had preliminary conversations with owner about possibility of topping or removing tree. Follow up meeting to be scheduled.
- Contact has been made to many homeowners where trees are an issue. Will be addressed as soon as possible.
- Crane company called for permission to use crane at Upland Square and was denied because the proper procedures were not followed
- Apron rehab to begin on April 22nd. Precon on 4/4. Notice to hangar tenants will go out after. 10 days will require back taxiing.
- Issue at Circle of Progress has been addressed.
- Tree at 911 Grosstown Road has been topped.
- Equipment being stored will be placed on muncibid in very future
- John Deere equipment – tractor is located at Parks and Recreation and must go back to airport immediately, along with the attachments. The Borough is violating Federal Certs and Assurances by permitting it to be used elsewhere.
- Half hangars – Police Department has been advised that they may have to vacate the hangar space and if allowed to remain, will have to pay rent. Regulations have changed and now state that if there is no interest in a hangar for aviation purposes, it may be used for other purposes with approval. K. High to contact the waiting list to see if anyone is interested in the half hangar.
- Races will not be occurring at the airport. Borough Staff and Council have concerns about runway damage and future impact on funding.

New Airport Business:

- Hangars – USDA Rural Development – research matching PIB loan

PART

Act 44 Report:

- Advertising Request for Proposals will be issued once final design of replacement fixed route buses had been decided.

- Staff has conducted random and scheduled checks of on-time performance. All have been in compliance with accepted standards.
- Staff will hold Quarterly meeting on April 16th. Maintenance record check will occur at that time.
- Metrics as of 12/31/18:

Performance Criteria	2017	2018	2019
Passengers/Revenue Hour	13.51	12.32	8.21
Operating Cost/Revenue Hour	\$111.54	\$110.56	\$96.78
Operating Revenue/Revenue Hour	\$16.62	\$15.33	\$15.74
Operating Cost/Passenger	\$8.26	\$8.97	\$7.93

Promotions and Events:

- Take PART, Give Back campaign collected over 700lbs of goods for the Cluster. In return, PART has donated 80 rides to the Cluster to distribute to the Community.
- Partnered with Rupert Elementary School for the annual Poster contest. The 2019 theme was design a t-shirt showing why “biking to school is cool”. This project is in conjunction with the Walk & Bike Pottstown Educational Program. The winning designs will be featured of t-shirts, sponsored by PART, which will be provided to the students who participate in the Bike to School Challenge

Projects:

- New buses will arrive in late September or early October 2019
- FRITS system will be implemented in mid to late 2020
- Michael Baker has compiled all data for the Transit Development Plan and is testing potential alignments. Linear routing using the Transit Center as a midway stop is being evaluated. Alternatives currently being considered and evaluated after public input:
 - Service to Boyertown
 - Via Farmington/Gilbertsville/73
 - Via 100/Upland Square/Pottstown Center
 - Service to Suburbia (extension of Coventry route)
 - Connect with northern extension somewhere – possibly downtown, North End, Stowe, or Rolling Hills
 - Connect Rolling Hills with Pottstown Center and/or Upland Square
 - Provide more direct service between Upland Square and downtown
 - Disconnect loop to clarify transfer issue on South End/East End service

Customer Service:

- Customer Satisfaction continues to be evaluated. Comments received during Public Input portion of the TDP study include
 - Bus shelters needed at High/Pleasantview & Charlotte/Prospect
 - Service to Shoemaker Road (Patient First/Ollie’s) and Stone Hill
 - Confusing policy for transfers between South and East End

- Buses should be more stroller and kid friendly
- Service expansion to Reading
- Easy access to Philadelphia area



**POTTSTOWN MUNICIPAL AIRPORT
POTTSTOWN, PENNSYLVANIA**

BOROUGH OF POTTSTOWN

PROJECTS STATUS REPORT – December 2018 through April 2019

Transportation Committee:

Carol Kulp	Council Person, Chair
Rita Paez	Council Person
Ryan Procsal	Council Person
Justin Keller	Assistant Borough Manager
Kourtney High	Grants Administrator
Deb Penrod	AOPA ASN Volunteer

Updated April 3, 2019

Prepared By:

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