



MAR 07 2019

Borough of Pottstown

Borough Hall, 100 East High Street
Pottstown, Pennsylvania 19464-9525
610-970-6591 fax 610-970-6588

PARADE APPLICATION

PLEASE NOTE: Applications must be approved at least 45 days in advance of the proposed date. Parades in which the parade route will be in excess of 12 blocks in length must be approved at least 90 days in advance. A road closure fee of \$100.00, plus any costs indicated on page 3, are required to be paid upon approval.

Name of Applicant: POTTS TOWN JOINT VETERANS E-Mail: _____

Address: 919 N. HILLS BLVD POTTS TOWN Phone: 610-327-1044

Sponsoring Organization: POTTS TOWN JVC

Chairman Name: WILLIAM A KAID

Address: 919 N. HILLS BLVD POTTS TOWN Phone: 610-327-1044

Purpose of Parade: MEMORIAL DAY

Date of Parade: 27 MAY 2019 Rain Date: NONE

Time: Assemble 8:30-9:00 AM Start 10:00 AM Terminate 11:00 AM

Assembly Location: GOODWILL FIRE CO.

Route: WEST ON HIGH ST NORTH ON MANATAWPK ST TO MEMORIAL PARK - MANATAWPK INTERPCE

Disband Location: PARK

Number and Description of Units Expected to Participate:

Floats: TBA Bands: 2-3 Vehicles: TBA People: TBA

Sound Amplification? _____

Interruptions of continuous parade movement must be limited. If you propose such interruption(s), please describe interruption and location of interruption(s):

The applicant agrees to construct all floats, if any, of fire retardant material, advise all participants either orally or by written notice of the terms and conditions of the permit prior to the starting parade, and to continue to move parade at a fixed rate of speed without stopping unless required for the safe and orderly conduct of the parade. Parade organizers/sponsors are responsible to notify the drivers of all emergency vehicles and equipment of the following:

POLICY: ANY FIRE APPARATUS WHICH IS A PARTICIPANT OF A PARADE **MUST BE TAKEN OUT-OF-SERVICE FOR RESPONSE TO EMERGENCY CALLS DURING THE TIME THE APPARATUS IS ACTIVELY PARTICIPATING IN THE PARADE.**

ONCE THE PARADE BEGINS, EMERGENCY VEHICLES ARE NOT PERMITTED TO DRIVE FORWARD THRU PARADE PARTICIPANTS. IF NECESSARY TO LEAVE THE FORMATION, APARATUS **WILL DRIVE SAFELY AND RESPONSIBLY**, EXITING THE PARADE ROUTE USING THE FIRST AVAILABLE SIDE STREET.

Dispensing of candy or other treats from moving vehicles and/or into/onto the parade lanes by any other means is strictly prohibited. Parade organizers/sponsors accept full responsibility for the actions of their participants.

The applicant and/or sponsoring organization is responsible for the safety of parade participants. **The applicant and/or sponsoring organization assumes all liability for the parade.** When appropriate or required, the applicant or sponsoring organization shall secure liability insurance for the parade and provide a copy of the insurance certification to the Borough at the time the application is submitted for approval.

The applicant certifies the information contained herein is true and correct to the best of his/her knowledge.

06 MARCH 2019 _____
Date Signature of Parade Applicant

CPL. ML 8122 3-6-19 [Signature] 3/8/19
Administrative Corporal Date Fire Marshall Date

[Signature] 3/4/19
Chief of Police Date

Borough Manager Date Copy to Finance Date

The above application is hereby:

APPROVED: _____ WITH MODIFICATIONS: _____ (as noted)

DISAPPROVED: _____ REASON: _____

Municipal Service Fee Rates

- Police Services** \$75.00 per hour/per officer
 The number of officers required will be determined by the Police Department.
- Fire Police** \$25.00 per hour/per officer
 Covers Worker's Compensation and equipment
 The number of officers required will be determined by the Police Department.
- Small Wooden Barricades** \$1.50 each per day
- Large Wooden Barricades** \$2.50 each per day
- Metal Barricades** \$4.00 each per day
 The type and number of barricades needed will be determined by the Police Department.
- Temporary Parking Restriction Signs** \$2.00 each
- Clean up and Trash Removal**
 This fee may be billed according to clean-up required following the event for any trash left behind.

	Number x Hrs.	Cost
Number of Police Approved	<u>16 x 4</u>	<u>4800.00</u>
Number of Fire Police Approved	<u>10 x 4</u>	<u>1000.00</u>
Number of Small Wooden Barricades Approved	<u>36</u>	<u>54.00</u>
Number of Large Wooden Barricades Approved	<u>2</u>	<u>5.00</u>
Number of Metal Barricades Approved	<u>—</u>	<u>—</u>
Number of Temporary Parking Restriction Signs	<u>80</u>	<u>160.00</u>
Total		\$ <u>6019.00</u>
		+ the \$100.00 road closure fee = \$ <u>6119.00</u>