

January 28, 2019 minutes of the Land Bank Board meeting.

The Board unanimously approved the meeting minutes from its November 26, 2018 meeting.

The Board next discussed insurance quotes and Mr. Keller indicated that the matter is still being researched. This issue should be relisted at an appropriate time in consultation with Mr. Keller.

The Board then discussed funding opportunities. Ms. Branton suggested contacting the regional DCED regarding grant opportunities based on the Borough's participation in the Early Intervention Program.

The Board next discussed exploring opportunities to obtain properties. Ms. Branton suggested that someone contact Wells Fargo, which historically has participated with land banks. It was then agreed that prior to each month's meeting the Blighted Property List with property owner information should be circulated, as well as information related to Sheriff, Upset, and Judicial sales. Solicitor Hovey volunteered to coordinate the circulation of the Blighted Property List, and will reach out to Licensing and Inspections to obtain property owner information. No action was taken regarding the Sheriff, Upset, and Judicial information.

Mr. Keller then provided an update on the MMU with PAID, which is in progress. Solicitor Hovey will contact with Mr. Keller and Ms. Lee-Clark regarding this matter, and they will meet to discuss the specifics of the MMU. Solicitor Hovey will have an update to provide you at next month's meeting.

The Board next took up for consideration the Administrative Policies and Procedures. The Board received comments from two members of the public related to the APP. After discussion of the APP and the issues raised by the public, the Board voted unanimously to adopt the APP subject to approval of Borough Council. Ms. Branton will forward a copy of the approved APP to Mr. Keller for presentation to Council at a future meeting.

Lastly, the Board requested that Ms. Branton and Solicitor Hovey coordinate the preparation of a Conflict of Interest Policy for consideration and potential adoption by the Board.

The Land Bank adjourned at approximately 5:00pm.