

RESOLUTION NO. _____

**BOROUGH OF POTTSTOWN
MONTGOMERY COUNTY, PENNSYLVANIA**

A RESOLUTION AMENDING THE FEE SCHEDULE OF THE BOROUGH OF POTTSTOWN TO AMEND CERTAIN FEES ASSOCIATED WITH THE LICENSING AND INSPECTION DEPARTMENT, THE PUBLIC WORKS DEPARTMENT, THE POTTSTOWN MUNICIPAL AIRPORT, AND THE POTTSTOWN POLICE DEPARTMENT.

WHEREAS, the Burgess and Town Council of the Borough of Pottstown has adopted a comprehensive Fee Resolution on July 10, 1995; and

WHEREAS, the Borough periodically reviews the Fee Schedule to determine if additions and amendments to the Fee Schedule are necessary and proper; and

WHEREAS, based upon the recommendation of various Borough departments, the Borough desires to revise and amends its Fee Schedule to amend certain fees and establish certain other fees.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Burgess and Town Council of the Borough of Pottstown, Montgomery County, Pennsylvania, as follows:

SECTION 1. The following fees associated with the Pottstown Municipal Airport shall be amended as set forth in Exhibit A which is attached hereto and incorporated herein.

SECTION 2. The following fee for police and special police services shall be established as follows: Detour Package (including barricade and signage - \$100.00)

SECTION 3. The following fees associated with the Department of Licensing and Inspection Department shall be amended and/or created as set forth below:

GRADING AND EXCAVATING

Thru escrow Engineering Review and Inspection Escrow for third party fees

- a. Area of Disturbance**
 - 1. Less than 1,000 square feet** **\$500.00**
 - 2. 1,000 to 5,000 square feet** **\$750.00 plus \$50.00**
Per 1,000 square feet
 - 3. Greater than 5,000 square feet** **\$1,000.00 plus \$50.00**
Per 1,000 square feet

LICENSES AND GENERAL BUSINESS REGULATIONS

Contractor License	\$125.00
Electrician Master, Standard Master, Standard Maintenance or Standard Residential	\$125.00 per year
Business Registration	\$35.00 per year
Plumbing Master Plumber, Standard Master, Master Plumber with gas or Standard Residential (non-resident)	\$125.00 per year

PERMITS

Electrical Permits	\$60.00*
Plumbing	
a. Plumbing Fixture Installed as follows: (each)	
1. Residential	\$20.00
2. Commercial	\$20.00
b. Sewer Ejector or Interceptor (grease, hair, oil, etc.)	\$50.00

USE AND OCCUPANCY PERMITS PROPERTY TRANSFERS

a. Single Family/Duplex	\$140.00 per unit
b. Apartment Building with at least 3 but no more than 6 units	\$100.00 per unit
c. Apartment Building with 7 or more apartments	\$50.00 per unit
d. Commercial/Industrial/Institutional	\$115.00 up to 2,500 sq. ft. and then \$115.00 ea. add'l 2,500 sq. ft. or fraction thereof Maximum \$1,500
e. Re-inspection for Residential or Commercial Property Transfer - which is clarified as the third and subsequent on-site appointments	\$45.00 each time, per property

VACANT RESIDENTIAL PROPERTY ORDINANCE FEES

No change in existing fees

VACANT COMMERCIAL PROPERTY REGISTRATION FEE

	\$500 less than 5,001 square feet
	\$1,000, 5,001 to 10,000 square feet
	\$1,750, 10,001 to 200,000 square feet
	\$2,500 over 200,000 square feet
	\$85.00 Registration Waiver

PLAN REVIEWS

1. Reviews (based on square footage) individually with in-house review \$0.05 per sq. ft. (\$250.00 minimum)

PROPERTY MAINTENANCE

RENTALS: RENTAL LICENSE OCCUPANCY INSPECTION (NOT A PROPERTY TRANSFER)

1. Industrial/Commercial/Non-Residential/Institutional Rental License \$115.00 per 2,500 square feet or fraction thereof per unit – Maximum \$1,500.00
2. a. Residential Rental License Application Fee – application w fee \$10.00 biennially
b. Residential Rental Inspection Fee
 1. Single Family/Duplex \$140.00 per unit
 2. Apartment Bldg. with at least 3 but no more than 6 units \$100.00 per unit
 3. Apartment Bldg. with 7 or more apartments \$50.00 per unit
3. Re-inspection Commercial or Residential Rental for third and subsequent on-site appointment \$45.00 each time, per property

STORMWATER MANAGEMENT

Resubmission Fee	\$25.00
Post Construction Inspection Fee (to be paid upon the Operation and calculated Maintenance Agreement)	Annual MS4 years 1-5

SUBDIVISION/LAND DEVELOPMENT

Thru Escrow	Waiver of Land Development	\$1,500
	SD/LD Escrow Review Fees	
	Residential Escrow Fee	no change
	Non-residential Escrow Fee	\$5,000 for first 5,000 square feet of building area and \$1,000 for each additional 1,000 square feet or fraction thereof of building area, to a maximum of \$10,000

The license fee for the mechanical standard journeyman is hereby eliminated.

SECTION 4. The following fees associated with the Public Works Department shall be established as set forth below:

Public Works Services

Equipment Price List for Billable Work:

- Backhoe - \$125.00 per hour
- Bucket Truck - \$125.00 per hour
- Gas Cut Saw - \$35.00 per hour
- Loader - \$65.00 per hour
- Roller - \$100.00 per hour
- Tamper - \$35.00 per hour
- Trash Pump (3 inches) - \$35.00 per hour
- Trash Pump (small) - \$35.00 per hour
- TV Rig - \$200.00 per hour
- Sewer Jet Truck - \$200 per hour

Sewer Service Fees

Sewer connection application fee - \$60.00

Missed inspection appointment fee - \$50.00 per missed appointment

Streets & Sidewalks

Street Opening & Excavation Permit - \$300.00 0-100 square yards; \$600.00 greater than 101 square yards.

1. Permit for street opening shall be issued to contractor doing the street opening.

Street Opening Escrow - \$1,000.00

1. Escrow shall be retained by the Borough for a period of one year for a reinspection of street opening to ensure the repair is still in good condition. The escrow will be returned to the person or company that posted the escrow money.

Degradation & Inspection Fees – **permit fee increased.**

Water Service Fees

Additional certification fee for Borough obtaining water meter read to prepare cert for transfer - \$20.00

Water connection application fee - \$60.00

Missed inspection appointment fee - \$50 per missed appointment

Meter Testing for Disputed Account

5/8" to 1" meters - \$100.00

1 1/2" to 2" meters - \$150.00

3" meters - \$250.00

4" meters - \$350.00

Deposits will be required before the meter is tested, which will be returned if the meter is found to be registering **more than 2%** against the consumer, otherwise, the deposit will be retained by the Authority to cover the cost of the test.

Meters – Deposit for Meter, Backflow, and Hydrant Water

Removal of a meter at the customer's request is subject to the following charge:

5/8" - \$200.00

3/4" - \$300.00

2" - \$1,600.00

If meter is not returned, a flat rate of \$400.00 will be charged for water used and deposit will be retained by the Authority for replacement costs.

Water Main Extensions

Up to 10 Units - \$2,000.00

In excess of 10 units - \$6,000.00

SECTION 5. All future modifications of these fees and other fees included in the comprehensive Fee Schedule shall be made by resolution from time to time duly adopted by the Burgess and Town Council of the Borough of Pottstown.

SECTION 6. All other fees set forth in the Fee Schedule are hereby affirmed.

SECTION 7. This resolution shall become effective immediately upon enactment.

ENACTED and RESOLVED, this _____ day of February 2023.

**THE BURGESS AND TOWN COUNCIL
OF THE BOROUGH OF POTTSTOWN**

By: _____
Dan Weand, President

ATTEST: _____
Virginia L. Takach, Secretary