

RESOLUTION NO. _____

**A RESOLUTION AMENDING THE FEE
SCHEDULE OF THE BOROUGH OF POTTSTOWN TO
AMEND CERTAIN FEES ASSOCIATED WITH THE
COLLECTION AND DISPOSAL OF SOLID WASTE
AND RECYCLING AND FEES ASSOCIATED WITH THE PARKS
AND RECREATION DEPARTMENT.**

WHEREAS, the Burgess and Town Council of the Borough of Pottstown has adopted a comprehensive Fee Resolution on July 10, 1995; and

WHEREAS, the Borough periodically reviews the Fee Schedule to determine if additions and amendments to the Fee Schedule are necessary and proper; and

WHEREAS, based upon recommendation of various department heads, the Borough desires to revise and amend its Fee Resolution to amend certain fees for calendar year 2023.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Burgess and Town Council of the Borough of Pottstown, Montgomery County, Pennsylvania, as follows:

SECTION 1. The annual service charge for collection and disposal of solid waste and recycling for each residential unit shall be \$347.03 (\$86.76 per quarter).

SECTION 2. The following fees for the Parks and Recreation Department shall be amended as set forth on Exhibit A which is attached hereto and incorporated herein.

SECTION 3. All future modifications of these fees and other fees included in the comprehensive Fee Schedule shall be made by Resolution from time to time, duly adopted by the Burgess and Town Council of the Borough of Pottstown. All other fees set forth in the Borough Fee Schedule are hereby reaffirmed.

SECTION 4. This Resolution shall become effective immediately upon enactment.

ENACTED and **RESOLVED** this 9th day of January, 2023.

**THE BURGESS AND TOWN COUNCIL
OF THE BOROUGH OF POTTSTOWN**

By: _____
Dan Weand, President

Attest: _____
Virginia L. Takach, Secretary

Exhibit A (pages 1&2)
2023 Borough of Pottstown Parks and Recreation Department Schedule of Fees

Ballfield Rentals

Memorial Park Ballfield single 2-hour game	\$80
Memorial Park Ball Field half-day per field	\$120
7:30 AM to 1 PM or 2 PM to park close (seasonal)	
Memorial Park Ball Field full-day per field	\$260
Maple St. Park Ball Field half day per field	\$50
Maple St. Park Ball Field full day per field	\$100

Pavilion, Sports Court and Other Outdoor Facility Rentals

	Resident	Nonresident
*Terrace Lane Park Pavilion per day (groups of 30 or less)	\$100	\$125
*Memorial Park Pavilion Fri-Sun & Holidays (per day)	\$175	\$200
Memorial Park Pavilion Mon-Thurs (per day)	\$100	\$125
Memorial Park Gazebo (per day)	\$75	\$85
Memorial Park Island (per day)	\$275	\$325
Riverfront Park Rotary Pavilion	\$75	\$100
Riverfront Park 5K Package (per day)	\$150	\$175
*includes Rotary Pavilion w/ elec. & trail usage and the option to close Keystone Blvd parking lot		
*Riverfront Park SRT Pavilion Fri-Sun & Holidays (per day)	\$165	\$190
Riverfront Park SRT Pavilion Mon-Thurs (per day)	\$100	\$125
Riverfront Park SRT Pavilion Education Session	\$25	\$40
Chestnut Street Park Pavilion (per day)	\$65	\$90
Tennis/Basketball/ Volleyball Court: (4hrs)	\$35	\$75
Parking Lot at Trilogy Park (limited availability)	\$50	\$75
Smith Family Plaza	\$35	\$50
General Park Rental	\$40	\$50
(all other parks per day, limited availability as permitted by Parks Dept.)		

Definitions:

Resident: An individual or organization who resides in or keeps corporate offices within the Borough of Pottstown as defined by the Pottstown School District tax map.

Nonresident: Any individual or organization who does not reside in or keep corporate offices within the Borough of Pottstown as defined by the Pottstown School District tax map.

Charges will be assessed the same for rentals billed "per day" regardless of the actual amount of time the facility is used or occupied.

*** electrical service included in price.**

The rental rates identified above are specific to the use of the Pottstown Parks and Recreation rental facilities. They do not include additional services such as waste removal, portable toilets, and other staffed services, fee for which may be applied as in the fee schedule defined below.

Additional Fees & Service Charges and/or Permit Requirements may apply for special events. It is required that you contact the Parks and Recreation Department to discuss requirements for special events for which fees are to be charged or anticipated attendance is in excess of 150 persons.

Miscellaneous Rental and Service Fees:

**Event fee for events with 200 or more attendees - \$100

**Event fee for events with 500 or more attendees - \$250

**Billed per facility area, per contract

Reimbursement Rate - Parks Worker I / Parks Worker II: \$75 per hour (1 hour minimum)

Additional Baseball Field Dragging & Lining: weekday, business hours (7:30 AM to 2:00 PM): \$90 / field
weekend, non-business hours: \$130 / field.

Electrical Services: \$35 per location, per day

Additional Commercial Electrical Services: \$10 per vendor

Conditional Park Overnight Usage Fees: \$50 per unit, per contract (by special permission only)

***Commercial Vendor Event Fee: \$75 per facility area, per contract.

***pertains to rentals where commercial sales are conducted on site and/or access to certain park areas is limited for the purpose of charging admission or participation fees.

Additional Fees

Cancellation Fee, Bus Trips: \$50 per ticket

Cancellation Fee, Recreation Course(s) and Park Rentals: \$25 per registration/contract (if contract exceeds \$300: cancellation fee of 10%)

Trash Removal Fee: \$30

Late Fee for Summer Program Tuition nonpayment: \$20 per week

Firewood Permit: \$25 annually

Firewood Haul-out: \$120 per standard 6'4" pick-up bed

\$150 per standard 8' pick-up bed

\$200 per trailer up to 12'

Bark Park Fees

Membership Borough Resident: \$15 annually

Membership Borough Non Resident: \$25 annually

Equipment Rentals

Large Propane Grill – 24" x 60" w/ fuel: \$200 per day (includes 1 40 lb cylinder)

Additional 40 lb propane cylinder - \$50

Tables (6" rectangular): \$8.50 each per contract (5 table minimum)

Chairs: \$2.50 each per contract (15 chair minimum)

Commercial Canopies (10'x 10'): \$50 per contract w/ \$100 refundable cash deposit per unit

Med. Sound System 375 watt: \$150 per day

Sports Equipment: \$15 per package: inquire at office for complete listing of available equipment

Newsletter Sponsorship and Acknowledgement Rates

Newsletter is a full-color, quarterly, digital-only publication designed to display at 8.5" x 11"

Logo Page: \$50

Half Page: \$100

Full Page: \$200