

RECEIVED OCT 03 2023

Transportation Committee

September 11, 2023 at 5:00pm

In attendance: Bill Eschenfelder, Haven Bailey, Barry Beasley, Curt Meyer, Gary Novak, Councilor Ryan Proscal

Absent: Councilor Andrew Monastra, Councilor Joe Kirkland, Brian Clayton

The meeting was called to order at 5:05pm.

Bill Eschenfelder presented the Project Status Report for Pottstown Municipal Airport. (Report attached).

- Borough met with BOA to discuss the JACIP.
- Final phase of taxiway rehab and cracksealing projects can happen simultaneously.
- Delta to investigate if the apron and ramp can be included with crack sealing project as an alternate and possibly the driveway.
- K. High to ask Pasquale Aviation to have dumpster moved to rear of building so that the trash truck is not driving on the taxiway.
- K. High to confirm if Airport received funds from the sale of the mower.
- Old hangars need coating of the roofs.
- New development in Upper Pottsgrove must be constructed in accordance to FAA regulations. Delta has discussed with the developer. K. High to follow up with West Pottsgrove; Upper Pottsgrove has been notified.

Ms. High provided an update on Pottstown Area Rapid Transit.

- Ridership has experienced 40% decrease from pre-COVID.
- Nationally, public transit is at 70% of pre-pandemic ridership.
- Grant submitted for a service vehicle, infotainment signs, and training equipment.
- FRITS Avail system has been installed and will be going live to the public mid-October.



**POTTSTOWN MUNICIPAL AIRPORT
POTTSTOWN, PENNSYLVANIA**

BOROUGH OF POTTSTOWN

PROJECTS STATUS REPORT – July 2023 through September 2023

Transportation Committee:

VACANT	Council Person, Chair
Joseph Kirkland	Council Person
Ryan Procsal	Council Person
Michael Paules	Council Person
Justin Keller	Borough Manager
Kourtney High	Grants Administrator
Brian Clayton	PART Inc. Representative
Gary Novak	AOPA ASN Volunteer

Updated September 15, 2023

Prepared By:

William E. Eschenfelder, P.E., C.M.
David W. Jones, P.E., C.M.

DELTA AIRPORT CONSULTANTS, INC.
3544 North Progress Avenue, Suite 200
Harrisburg, Pennsylvania 17110
Office: 717.652.8700
Email: beschenfelder@deltaairport.com
Email: djones@deltaairport.com





GENERAL ASSISTANCE

1. Construct Hangars

- Delta has provided alternate funding sources for this project to the Borough for consideration (Capital Budget, USDA, Economic Development, Multi-Modal through County or State).
- **No action during the last quarter.**

2. Twelve Year Plan (TYP)

- Delta participated in the annual PennDOT BOA Planning Session held virtually on August 24, 2023. JACIP program updates are required prior to September 15, 2023. No immediate update are required based on the meeting.
- JACIP program updates were completed by December 20, 2018. The PennDOT BOA accidentally deleted all Project Data Sheets. Delta is resubmitting Project Data Sheets deleted by the PennDOT BOA.
- The Borough received \$159,000 in Bipartisan Infrastructure Law (BIL) funds in FY 2022 and \$145,000 in FY 2023. A further \$145,000 is planned to be received over three years (2024 through 2026). All funds are at the typical 90/5/5 ratio.
- **Future projects beyond FY 2028 need to be identified. Two potential paths have been identified. Begin program to extend Runway 26 or conduct an Update to the existing Airport Layout Plan to prepare a new development plan. The existing Airport Layout Plan was completed in the mid to late 2000's and has reached the end of its planning period.**



ACTIVE GRANT PROJECTS

3. Rehabilitate Parallel Taxiway Pavement: Construction (Bid Package 1)

PennDOT Agreement No.: ABG-2021-Boro of Pottstown-00050
PennDOT Funds Commitment No: EG00827533
Grant Expiration Date: June 30, 2023
Delta Project No. PA 20066.106

	FAA (100%)	PENNDOT (0%)	BOROUGH (0%)	TOTAL
Grant Amount	\$1,093,065.00	\$0.00	\$0.00	\$1,093,065.00
Total Amount to Date	\$38,682.39	\$0.00	\$0.00	\$38,682.39
Remaining	\$1,054,382.61	\$0.00	\$0.00	\$1,054,382.61

Activity Notes:

- The PennDOT BOA offered the Tentative Allocation for funding to the Borough on June 8, 2021.
- The Project was advertised on June 13, 2021.
- Delta received the approved FAA Notice of Proposed Construction or Alteration (7460-01) on July 7, 2021.
- Delta participated in the Bid Opening and forwarded a Bid Review to the Borough on July 8, 2021.
- The Borough forwarded the Independent Fee Estimate (IFE), Task Order No. 5, and bid results to the PennDOT BOA on July 29, 2021.
- The PennDOT BOA approved all project related costs for the Base Bid and Bid Additive 1 on August 31, 2021 and requested the Tentative Allocation (TA) be submitted.
- Delta has prepared the TA for submittal. The Borough submitted the TA to the PennDOT BOA on September 20, 2021.
- The PennDOT BOA offered the Grant to the Borough on October 6, 2021. The Borough accepted the Grant offer on October 18, 2021. The PennDOT BOA awarded the Grant on November 24, 2021.
- Delta forwarded the Notice of Award to the Borough on December 1, 2021.
- The Borough forwarded the Notice of Award to the Contractor on December 6, 2021.



- Delta forwarded Contract documents to the Contractor on December 10, 2021.
- Delta received the signed Contract documents from the Contractor forwarded them to the Borough for execution on December 13, 2021.
- Delta received the executed Contract documents from the Borough and forwarded executed Contract documents to the Contractor January 12, 2022.
- Delta forwarded digital conformed plans and specifications via Info Exchange to the Borough, the PennDOT BOA, and the Contractor on February 4, 2022.
- Delta prepared and forwarded four (4) reimbursement requests to the Borough for submittal to the PennDOT BOA. Three (3) requests were reimbursed to the Borough. The latest request was submitted to the PennDOT BOA on March 17, 2022 and approved on March 18, 2022.
- Delta scheduled a Project Kickoff Coordination Meeting with the Borough, the PennDOT BOA, the Contractor on January 24, 2022 to discuss project scope and schedule.
- The Contractor started forwarding shop drawing submittals for approval in anticipation of a July 5, 2022 construction start date.
- The Contractor started construction on July 5, 2022.
- **The Contractor requested a temporary stop work on August 1, 2022.**
- **The Contractor requested a stop work on August 30, 2022.**
- **A final inspection was conducted on October 3, 2022.**
- **Delta submitted the final reimbursement request to the PennDOT BOA on April 21, 2023.**
- **The final reimbursement was paid to the Borough on May 6, 2023.**
- **The PennDOT BOA started grant closeout on August 3, 2023.**
- **Delta is preparing the Final Project Report to be forwarded to the Borough.**



4. Rehabilitate Parallel Taxiway Pavement: Construction (Bid Package 2)

PennDOT Agreement No.: Pending
PennDOT Funds Commitment No: Pending
Grant Expiration Date: Pending
Delta Project No. PA 23075.106

Activity Notes:

- ➔ Delta is drafting a Task Order for Construction Documents, Bidding, and Construction.
- ➔ Construction Documents must be advertised, and bids received prior to submission of grant application. Grant will be based on actual bid prices.
- ➔ Construction is expected to be completed mid-2024.

5. American Rescue Plan Act of 2021 (ARPA)

PennDOT Agreement No.: ABG-2021-Boro of Pottstown-00082
PennDOT Funds Commitment No: EG000827680
Grant Expiration Date: June 30, 2024
Delta Project No. PA N/A

	FAA (100%)	PENNDOT (0%)	BOROUGH (0%)	TOTAL
Grant Amount	\$32,000.00	\$0.00	\$0.00	\$32,000.00
Total Amount to Date	\$0.00	\$0.00	\$0.00	\$0.00
Remaining	\$32,000.00	\$0.00	\$0.00	\$32,000.00

Activity Notes:

- ➔ The Grant was offered to the Borough on June 15, 2022.
- ➔ The Borough forwarded the signed Agreement to the PennDOT BOA and accepted the Grant Offer on June 15, 2022.
- ➔ The PennDOT BOA awarded the grant to the Borough on August 11, 2022.
- ➔ The Borough submitted a reimbursement request with eligible costs and a request to close the grant to the PennDOT BOA on September 22, 2022.
- ➔ The PennDOT BOA reimbursed the Borough on February 10, 2023.
- ➔ The PennDOT BOA closed the grant on August 3, 2023.



Please call should you have any questions or wish to discuss this further.

Sincerely,

Digitally signed by William M Eschenfelder
Date: 2023.09.15 10:30:57-04'00'

William M. Eschenfelder, P.E., C.M.

WME:vjm

c: Airport Committee
David Jones, Delta Airport Consultants