

Borough of Pottstown

Borough Hall, 100 East High Street
Pottstown, PA 19464-9525
610-970-6591 fax 610-970-6588

APPLICATION FOR STREET CLOSURE or USE For BLOCK PARTY/SHOW, FEST, SALE/5K, 10K RUNS, HALF-MARATHON, MARATHON/FIREWORKS/FESTIVAL/CARNIVAL/etc

Today's Date: 8-25-21

THE APPLICATION IS REQUIRED TO BE APPROVED IN ADVANCE OF THE EVENT AS FOLLOWS:
FOR EVENTS WITH APPROVED FIREWORKS, HALF-MARATHONS or MARATHONS, A MINIMUM OF NINETY (90) DAYS and
FOR ALL OTHER EVENTS, FORTY-FIVE (45) DAYS

(for Block Parties) A petition signed by at least 75% of the residents in the affected area is required (Page 3).

Also (when applicable) a diagram of the layout (ie.; tents, equipment, tables, vehicles, etc.) is mandatory (Page 4).

A street closure fee of \$100.00 (plus any other charges noted on Page 2) are required to be paid to the Borough upon approval of application. Additional fees may apply.

The purpose of a block party street closure is to serve the residents of that block and their family members ONLY.
All other street closure requests (such as requests from churches, clubs, fund raisers, charities, etc.) must include specific details of the proposed event.

We hereby request permission to close/use the following streets or portions thereof Eastern half
of 300 Block of King Street starting from N. Charlotte St
through 333 King Street.

for the purpose of conducting a Block Event for YWCA Week Without Violence

The date(s) planned are Oct 18, 23, 18-22 for PW Between the hours of Block Event 11-3pm

Rain date(s) N/A Rain or Shine
23rd For Block Event

Number of Police, Fire Police and/or barricades and the type needed will be determined by the Police Department.
Fee rates are shown on Page 2.

Any requirement for volunteers will be coordinated through the police department.

The applicant and/or sponsoring entity is responsible for the safety of event participants. The applicant and/or sponsoring entity assumes all liability for the event. When appropriate or required, the applicant or sponsoring entity shall secure liability insurance for the event and provide a copy of the insurance certification to the Borough at the time the application is submitted for approval. Major events may require preliminary approval of the Borough Council. For these kinds of events, contact the Borough Manager's office at 610-970-6511, to make an inquiry.

(When applicable) Sponsoring Entity YWCA Tricounty Area

W 610-323-1888 x 218

Contact Person Elise Chesson

We herewith agree to comply with all Borough regulations connected with street closures; including the prohibition of selling any items, unless licensed by the Borough's Licensing and Inspections Department.

Applicant Signature: [Signature] Elise Chesson
(Printed Name)

Address: 315 King Street Pottstown, PA 19409 E-Mail: Elise.Chesson@ywcaworld.org

Home Phone: _____ Cell: 610-902-5586 Business: 610-323-1888 x 218

[Signature] LT. M. R. J. 21 9-9-21
Lieutenant Date

Fire Marshal _____ Date _____

[Signature] 9/9/21
Chief of Police Date

PPD - APPROVAL OF EVENT
10/23/21
PW - Approval for Installation
10/18/21 - 10/22/21

[Signature] 9/14/21
Borough Manager Date

APPROVED: DISAPPROVED: _____ Copy to Finance _____ Date _____

Municipal Service Fee Rates

- Police Services \$90.00 per hour/per officer
- Fire Police Covers Worker's Compensation only: \$25.00 per hour/per officer
- Small Wooden Barricades \$1.50 each per day
- ✓ Large Wooden Barricades \$2.50 each per day
- ✓ Metal Barricades \$4.00 each per day
- ✓ Temporary Parking Restriction Signs \$2.00 each

Clean up and Trash Removal
This fee may be billed according to clean-up required following the event for any trash left behind.

	Number x Hrs.	Cost
Number of Police Approved	—	—
Number of Fire Police Approved	—	—
Number of Small Wooden Barricades Approved	3	4.50
Number of Large Wooden Barricades Approved	6	15.00
Number of Metal Barricades Approved	—	—

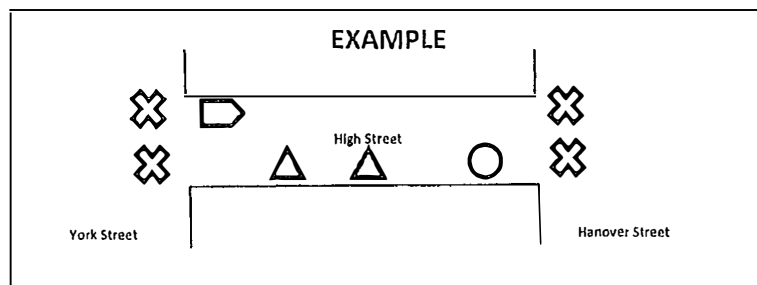
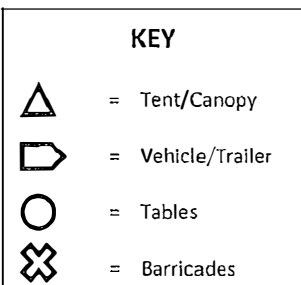
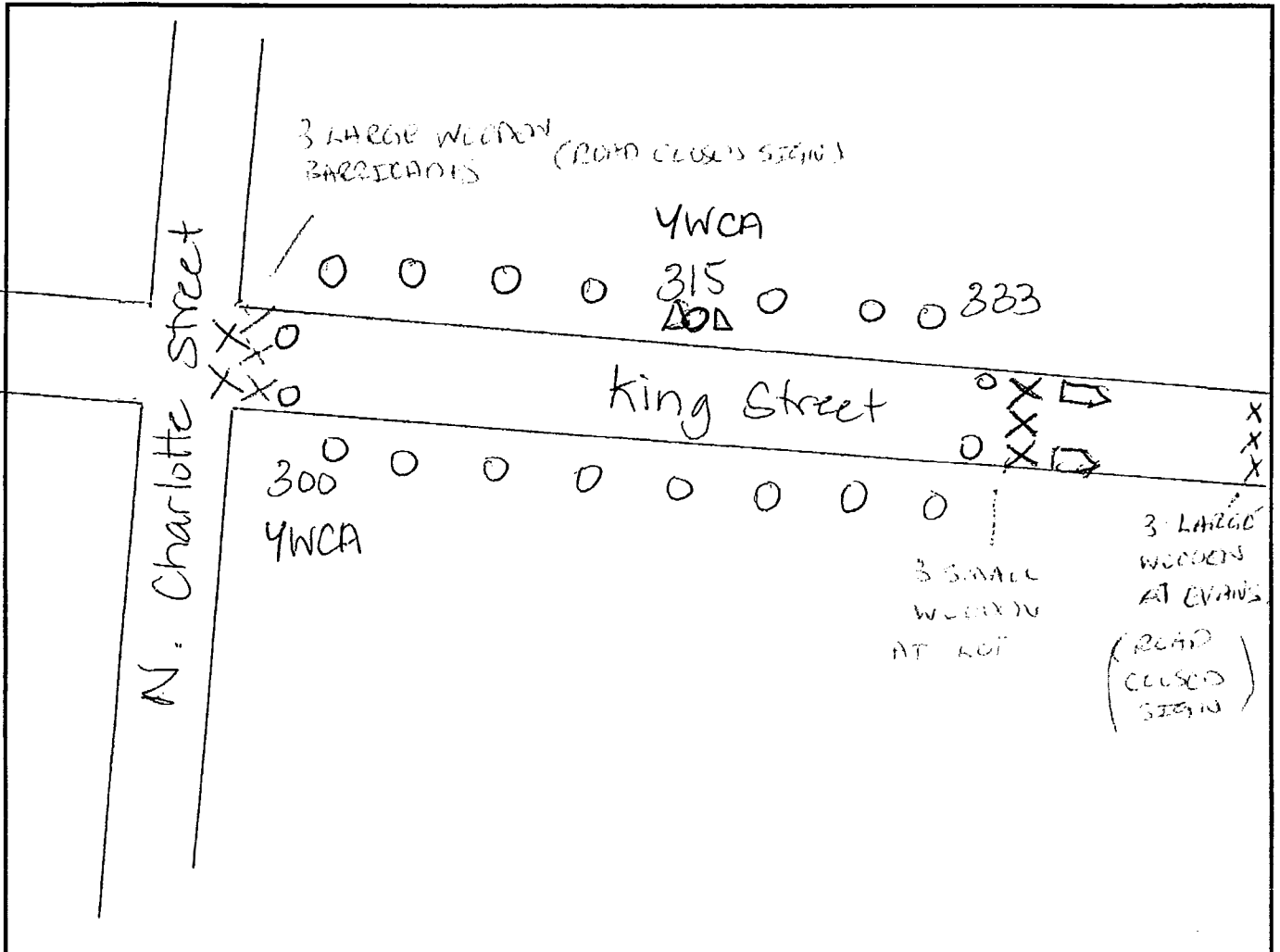
* IF PROJECT IS APPROVED BY BOROUGH, *
BARRICADES WILL BE ON LOCATION

Block Party / Street Closure Diagram

Use this page to illustrate your planned block party / street closure event. Include the main street (the street that will be closed for the event) and the nearest streets on either side of the block.

You can use the KEY below to show where any items may be set upon the block, such as tents, tables, or other equipment. Anything that will be in the roadway should be illustrated and labeled.

For safety reasons, equipment and other items should not be set up in the middle of the street. This will allow for clear passage of first responders in case of an emergency.





From **SURVIVING** to

Week Without Violence October 18th-23rd, 2021

For over 20 years, YWCA USA and associations across the country have observed a Week Without Violence during the 3rd week of October - with a common goal in mind: Together, we can end violence.

The week focuses on education, awareness, issue advocacy and other activities that rally communities and inspire social change.

STREET EVENT

October 23rd, 11-3pm

Washington Street, Pottstown, PA

**Unveiling of Street Art, Poetry Readings,
Dance Performances, Student Art
Contests, Family Activities, & more!**

We invite others to join YWCA as collaborative partners in this community building and outreach opportunity centered around YWCA's Week Without Violence.

**Contact us for more information at
Development@ywcatricountyarea.org**

Thank you to the following sponsors and collaborators

eliminating racism
empowering women
ywca
Tri-County Area

YW3CA IS ON A MISSION TO ... EMPOWER COMMUNITIES!!!

www.ywcatricountyarea.org



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@YW3CA