

# Borough of Pottstown

Borough Hall, 100 East High Street  
Pottstown, PA 19464-9525  
610-970-6591 fax 610-970-6588

## APPLICATION FOR STREET CLOSURE or USE For BLOCK PARTY/SHOW, FEST, SALE/5K, 10K RUNS, HALF-MARATHON, MARATHON/FIREWORKS/FESTIVAL/CARNIVAL/etc

Today's Date: 27 Apr 2021

THE APPLICATION IS REQUIRED TO BE APPROVED IN ADVANCE OF THE EVENT AS FOLLOWS:  
FOR EVENTS WITH APPROVED FIREWORKS, HALF-MARATHONS or MARATHONS, A MINIMUM OF NINETY (90) DAYS and  
FOR ALL OTHER EVENTS, FORTY-FIVE (45) DAYS  
(for Block Parties) A petition signed by at least 75% of the residents in the affected area is required (Page 3).  
Also (when applicable) a diagram of the layout (ie.; tents, equipment, tables, vehicles, etc.) is mandatory (Page 4).

**A street closure fee of \$100.00 (plus any other charges noted on Page 2) are required to be paid to the Borough upon approval of application. Additional fees may apply.**

The purpose of a block party street closure is to serve the residents of that block and their family members ONLY. All other street closure requests (such as requests from churches, clubs, fund raisers, charities, etc.) must include specific details of the proposed event.

We hereby request permission to close/use the following streets or portions thereof \_\_\_\_\_

High St (at Goodwill FD) to Manatoway St, then  
Manatoway St to 2<sup>ND</sup> St. Entrance to Veterans' Island

for the purpose of conducting Memorial Day Motorcade

The date(s) planned are 31 May 2021 Between the hours of 0945-1015 hrs

Rain date(s) \_\_\_\_\_

Number of Police, Fire Police and/or barricades and the type needed will be determined by the Police Department. Fee rates are shown on Page 2.

Any requirement for volunteers will be coordinated through the police department.

The applicant and/or sponsoring entity is responsible for the safety of event participants. **The applicant and/or sponsoring entity assumes all liability for the event.** When appropriate or required, the applicant or sponsoring entity shall secure liability insurance for the event and provide a copy of the insurance certification to the Borough at the time the application is submitted for approval. Major events may require preliminary approval of the Borough Council. For these kinds of events, contact the Borough Manager's office at 610-970-6511, to make an inquiry.

(When applicable) Sponsoring Entity - SBB ATTACHED

Contact Person Michael Murphy Phone [REDACTED]

We herewith agree to comply with all Borough regulations connected with street closures; including the prohibition of selling any items, unless licensed by the Borough's Licensing and Inspections Department.

Applicant Signature: [Signature] Michael Murphy  
 (Printed Name)

Address: 215 N. Penn St Pottstown E-Mail: [REDACTED]

Home Phone: \_\_\_\_\_ Cell: [REDACTED]

LJ. by LI 4/29/21 \_\_\_\_\_  
 Lieutenant Date Fire Marshal Date

[Signature] 4/29/21  
 Chief of Police Date

\_\_\_\_\_  
 Borough Manager Date

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_ Copy to Finance \_\_\_\_\_ Date \_\_\_\_\_

### Municipal Service Fee Rates

- |   |                              |
|---|------------------------------|
| <b>Police Services</b>                                | \$75.00 per hour/per officer |
| <b>Fire Police</b> Covers Worker's Compensation only. | \$25.00 per hour/per officer |
| <b>Small Wooden Barricades</b>                        | \$1.50 each per day          |
| <b>Large Wooden Barricades</b>                        | \$2.50 each per day          |
| <b>Metal Barricades</b>                               | \$4.00 each per day          |
| <b>Temporary Parking Restriction Signs</b>            | \$2.00 each                  |
| <b>Clean up and Trash Removal</b>                     |                              |
- This fee may be billed according to clean-up required following the event for any trash left behind.

	Number x Hrs.	Cost
Number of Police Approved	<u>    </u>	<u>    </u>
Number of Fire Police Approved	<u>    </u>	<u>    </u>
Number of Small Wooden Barricades Approved	<u>    </u>	<u>    </u>
Number of Large Wooden Barricades Approved	<u>    </u>	<u>    </u>
Number of Metal Barricades Approved	<u>    </u>	<u>    </u>

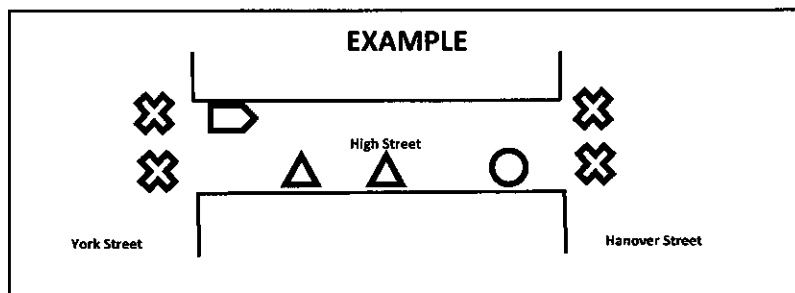
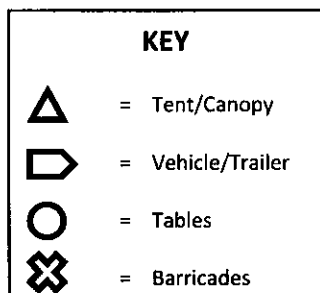
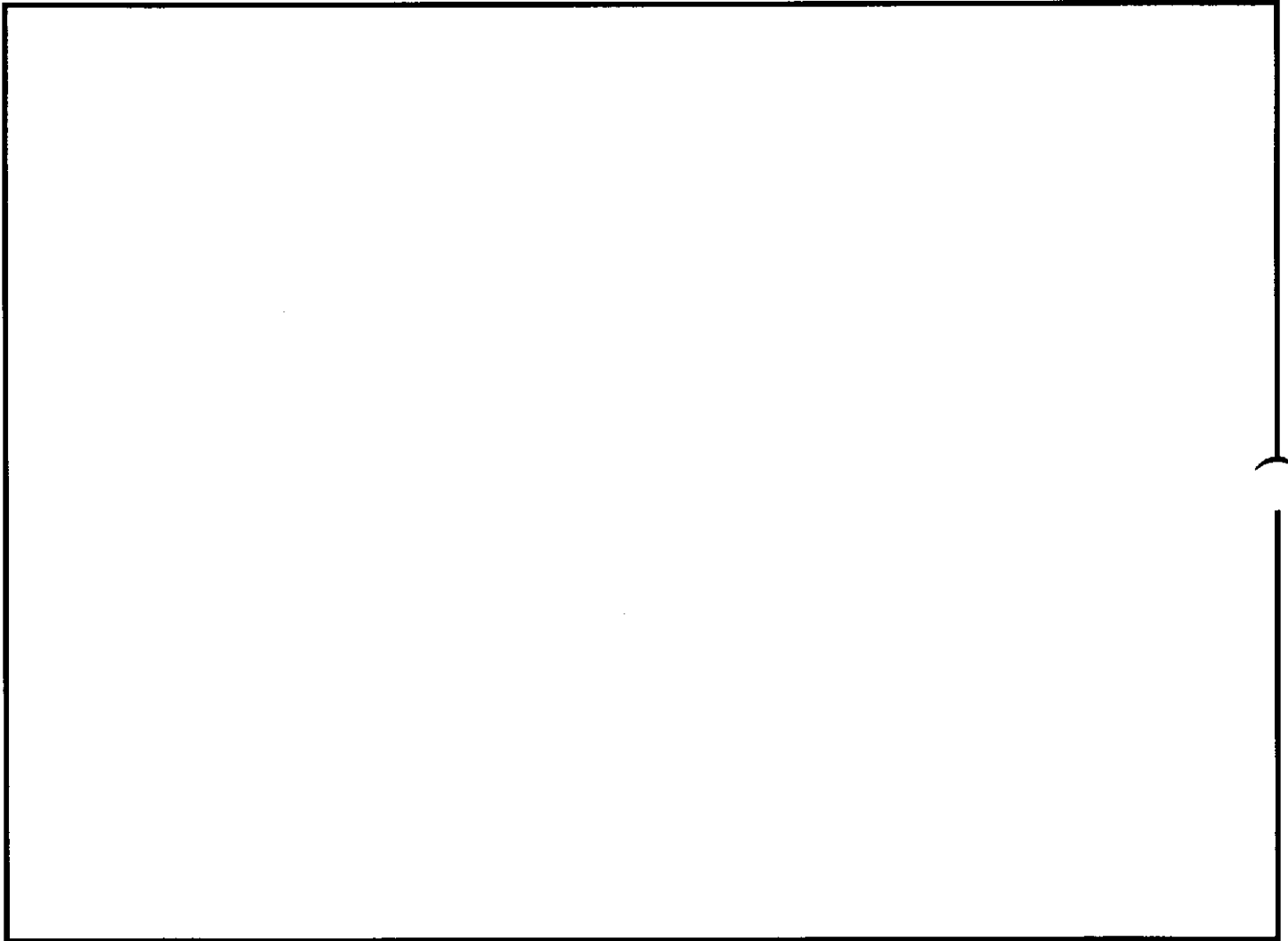


## Block Party / Street Closure Diagram

Use this page to illustrate your planned block party / street closure event. Include the main street (the street that will be closed for the event) and the nearest streets on either side of the block.

You can use the KEY below to show where any items may be set upon the block, such as tents, tables, or other equipment. Anything that will be in the roadway should be illustrated and labeled.

For safety reasons, equipment and other items should not be set up in the middle of the street. This will allow for clear passage of first responders in case of an emergency.



Pottstown Borough,

27 APR 2021

The Joint Veterans Council (JVC) of Pottstown is not doing a parade this year, because of the Covid restrictions and organization time line. A group of concerned citizens & veterans request a motorcade of vehicles to drive down High and Manatawny Streets to Veterans' Island at Memorial Park. Memorial Day is a sacred Holiday for Veterans, Citizens and Gold Star families. We just want to honor our Fallen Heroes. We will drive onto Veterans' Island and do a small Memorial Day Program not like previous years. Thank you for your consideration in these challenging times.

Michael P Murphy  
CW4 (RET) PAARNG  
215 N Penn Street  
Pottstown, PA 19464

[Murfhesurf@aol.com](mailto:Murfhesurf@aol.com)

610-587-6556