

DCED and the Housing Alliance of Pennsylvania
High-Impact Locally Driven Code Enforcement, Blight and Land Bank
Training and Technical Assistance

Participating communities may select one, two or all three of the following options in full. Particular activities described under each option may differ based on the needs of each community. Ten percent (10%) match required as per grant guidelines; Act 47 communities may provide the match through in-kind services.

Option 1. Blight Planning - Five-Step, Fast-Track Method

What community leaders get: *We Can Do This: A Five-Step, Fast-Track Blight Plan* and a trained facilitator for 3-6 months to guide them through the development of a community-driven blight action plan using the five-step, fast-track method.

Grant: \$13,500 for 100 hours of technical assistance*

Option 2. Land Banks - Locally Driven Technical Assistance

What community leaders get: *Pennsylvania Land Bank Resource Guide* and tailored technical assistance on a local land bank including: a Needs Assessment; Outreach and Engagement of Elected and Appointed Officials, Presentations to Key Constituencies/General Public; Preparation of Supporting Documents including a Business Plan, Ordinance authorizing a land bank and any necessary Intergovernmental Cooperation Agreements; and Startup Support.

Grant: \$13,500 for 100 hours of technical assistance*

Option 3. Code Enforcement - Best Practices

What community leaders get: *Blight to Bright Handbook* and tailored technical assistance and training on best practices in code enforcement including legal aspects of code enforcement systems: what you can and cannot do today under state law; financial aspects of code enforcement; how-to-benefits and requirements of an effective code enforcement data system; succeeding in Magistrate's Court; and data, data, data.

Grant: \$13,500 for 100 hours of technical assistance*

In addition to the hourly rate for the services, DCED will reimburse travel expenses for the consultants assigned to the community. Travel expenses may include meals, mileage/tolls calculated from the distance of consultant's home base to community, and hotel/parking charges if applicable. All travel reimbursement will comply with the Commonwealth Travel Procedures Manual (Manual 230.1 Amended.)

**If a community uses in-kind services to provide the match, the grant dollar amount and hours of assistance will be reduced by 10%.*