Borough of Pottstown

APPLICATION FOR STREET CLOSURE or USE
For BLOCK PARTY/SHOW, FEST, SALE/5K, 10K RUNS, HALF-MARATHON, MARATHON/FIREWORKS/FESTIVAL/CARNIVAL/etc

Today's Date: 09/21/2020

THE APPLICATION IS REQUIRED TO BE APPROVED IN ADVANCE OF THE EVENT AS FOLLOWS:
FOR EVENTS WITH APPROVED FIREWORKS, HALF-MARATHONS or MARATHONS, A MINIMUM OF NINETY (90) DAYS and FOR ALL OTHER EVENTS, FORTY-FIVE (45) DAYS
(for Block Parties) A petition signed by at least 75% of the residents in the affected area is required (Page 3). Also (when applicable) a diagram of the layout (ie.; tents, equipment, tables, vehicles, etc.) is mandatory (Page 4).

A street closure fee of $100.00 (plus any other charges noted on Page 2) are required to be paid to the Borough upon approval of application. Additional fees may apply.

The purpose of a block party street closure is to serve the residents of that block and their family members ONLY. All other street closure requests (such as requests from churches, clubs, fund raisers, charities, etc.) must include specific details of the proposed event.

We hereby request permission to close/use the following streets or portions thereof

Race begins and ends at Sly Fox on Circle of Progress, and uses Glasgow, Rice, W Chestnut and Prince

for the purpose of conducting 5k road running race.

The date(s) planned are 06/15/2021 10/9/21 Between the hours of 9:45am-11:15am

Rain date(s) NA rain or shine

Number of Police, Fire Police and/or barricades and the type needed will be determined by the Police Department. Fee rates are shown on Page 2.

Any requirement for volunteers will be coordinated through the police department.

The applicant and/or sponsoring entity is responsible for the safety of event participants. The applicant and/or sponsoring entity assumes all liability for the event. When appropriate or required, the applicant or sponsoring entity shall secure liability insurance for the event and provide a copy of the insurance certification to the Borough at the time the application is submitted for approval. Major events may require preliminary approval of the Borough Council. For these kinds of events, contact the Borough Manager’s office at 610-970-6511, to make an inquiry.

(When applicable) Sponsoring Entity Tiburon Endurance Sports & Sly Fox Brewery

1

-8/11/2020 - ML
We herewith agree to comply with all Borough regulations connected with street closures; including the prohibition of selling any items, unless licensed by the Borough's Licensing and Inspections Department.

Applicant Signature: [Signature]  Jonathan Ewald  (Printed Name) E-Mail: jon@greatamericanbreweryruns.com
Address: 134 Starr St Phoenixville, PA 19460
Home Phone: [Number] Business: [Number]

Lieutenant  9-25-20  Fire Marshall  10/19/20
Chief of Police  9/25/2005 Date
Borough Manager  10-15-20  3/18/21

APPROVED: ______  DISAPPROVED: ______  Copy to Finance: ______ Date ______

Municipal Service Fee Rates

Police Services  $75.00 per hour/per officer
Fire Police Covers Worker's Compensation only.  $25.00 per hour/per officer
Small Wooden Barricades  $1.50 each per day
Large Wooden Barricades  $2.50 each per day
Metal Barricades  $4.00 each per day
Temporary Parking Restriction Signs  $2.00 each
Clean up and Trash Removal

This fee may be billed according to clean-up required following the event for any trash left behind.

<table>
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<tr>
<th>Service Type</th>
<th>Number x Hours</th>
<th>Cost</th>
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<td>Number of Fire Police Approved</td>
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<td>Number of Small Wooden Barricades</td>
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<td>15.00</td>
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<td>Number of Large Wooden Barricades</td>
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<td>Number of Metal Barricades Approved</td>
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Number of Temporary Parking Restriction Signs  

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TOTAL $545.00

the $100.00 street closure fee = $645.00

* 4 TRAFFIC CONTROL AGENTS - SET UP BY SPONSOR *

NO TYPEWRITTEN PETITIONS WILL BE ACCEPTED. RESIDENTS MUST SIGN IN THEIR OWN HANDWRITING OR THIS PETITION IS NOT VALID.
Block Party / Street Closure Diagram

Use this page to illustrate your planned block party / street closure event. Include the main street (the street that will be closed for the event) and the nearest streets on either side of the block.

You can use the KEY below to show where any items may be set upon the block, such as tents, tables, or other equipment. Anything that will be in the roadway should be illustrated and labeled.

For safety reasons, equipment and other items should not be set up in the middle of the street. This will allow for clear passage of first responders in case of an emergency.

* SEE ATTACHMENTS (3)
Pottstown Borough Council
C/O Pottstown Borough Manager
Borough Hall
100 East High Street
Pottstown, PA 19464

Dear Borough Council,

I am writing once again to seek approval from the Pottstown Borough Council to hold a road running race, the Fox Trot 5k, on the morning of Saturday May 15th, 2021 starting and finishing at the Sly Fox Brewery on 331 Circle of Progress Drive. We appreciate the professionalism and assistance from the Police Department and Borough officials. We are again working with the Sly Fox Brewery to promote a 5k running race that we hope will bring in 1000 runners.

We are planning on using the same course this year which stays within borough boundaries. The required road closures will begin at 10:05am and finish before 11:00am. We will coordinate with the Chief of Police to plan and execute the need to use traffic control, static barriers and overflow parking. Before we finalize and certify a course we are seeking approval from Borough Council. A certificate of insurance will be provided prior to the race.

If you have any questions, please do not hesitate to reach out to me at 610-202-9666. Thank you for your previous support we look forward to another great race year,

Jonathan Ewald
Race Director
Tiburon Endurance Sports
610-202-9666
jon@greatamericanbreweryruns.com
Traffic control points

2- Police Officers – (1 at Glasgow & Shoemaker Rd, 1 at Glasgow & Berks) (removal of illegally parked vehicles prior to race)

4 Traffic Agents (1 at Glasgow St & Manatawny St, 1 at Glasgow & Rice, 1 at W. Chestnut St & Prince St, 1 at Glasgow St at Circle of Progress)
   (place barricades at Glasgow/ Manatawny, Glasgow/ Shoemaker, Glasgow/ High)

6 volunteers (1 at junction in Circle of Progress, 2 on Glasgow between CofP & Shoemaker, 1 at Glasgow & Elm, 1 at Glasgow & Prince St, 1 at Rice & W.Chestnut St)

Start in front of 331 Circle of Progresss – run north then east then south – then out to Glasgow St.
Southwest on Glasgow to Rice St.
(turn left) - Southeast on Rice St
(turn left) - Northeast on W. Chestnut St.
(turn left) - Northwest on Prince St.
(turn right) - Northeast on Glasgow St.
(turn left) – Northwest on Circle of Progress then west then north to in front of Sly Fox

** Caution runner of potential vehicular traffic/ all traffic is to cross over Glasgow St. Divert all traffic off of Glasgow St between Shoemaker Rd and Rice St **