



POTTSTOWN BOROUGH COUNCIL AGENDA
Council Meeting Room Borough Hall, 3rd Floor
100 East High Street
Pottstown, PA 19464

March 11, 2019
7:00 p.m.

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF MINUTES

Documents:

[Council-minutes-2019-02-11.pdf](#)

6. COMMENTS FROM CITIZENS PRESENT
7. SUBCOMMITTEE REPORTS
 - a. Finance & Administration (President Weand)
8. COMMITTEE REPORTS
 - a. COG (Councilor Kulp)
 - b. EAC (Jim Derr)
 - c. Regional Planning (Councilor Procsal)
 - d. Blighted Property Review Committee (Councilor Procsal)
9. UNFINISHED BUSINESS
10. 7:30 P.M. – PUBLIC HEARING - Inter-Municipal Transfer of Restaurant Liquor License

Documents:

[WIN Global Investments Liquor License 152 E High St.pdf](#)

11. 7:30 P.M. – PUBLIC HEARING – Minor Plan Submission Review Procedure

Documents:

[Minor Plan Submission Public Hearing.pdf](#)

12. NEW BUSINESS

- a. Motion to adopt a Resolution honoring David W. Evans upon his retirement effective March 15, 2019

Documents:

[Evans, David Resolution.pdf](#)

- b. Motion to adopt an Ordinance creating and establishing a Minor Plan Submission review procedure and requirements for submission of Minor Subdivision and Land Development Plans

Documents:

[Ord. Creating New Section 204 402 of Chap. 22 Sub. and Land Dev_ \(003\).pdf](#)

- c. Motion to adopt a Resolution approving the Inter-Municipal Transfer of a Restaurant Liquor License into the Borough of Pottstown from Lower Merion Township, Montgomery County, Pennsylvania

Documents:

[WIN Gobal Liquor License \(Lower Merion Township\).pdf](#)

- d. Motion to adopt an Ordinance amending various provisions with the Master Traffic Ordinance in order to establish digitally metered off-street and on-street parking and to eliminate space registration boxes

Documents:

[Parking On-Street and Off-Street Metered Parking.pdf](#)

- e. Motion to adopt a Resolution amending the fee Schedule to amend certain fees associated with parking

Documents:

[Parking On-Street and Off-Street Metered Parking.pdf](#)

- f. Motion to adopt a Resolution certifying the Local Match for State Operating Financial Assistance for the Pottstown Area Rapid Transit System for Fiscal Year 2018-2019
- g. Motion to adopt a Resolution authorizing the destruction of certain municipal records pursuant to the Municipal Records Manual of December 16, 2008
- h. Motion to adopt a Resolution accepting and approving the 2019

Emergency Operations Plan of the Borough of Pottstown

- i. Motion to award the bid for the Ricketts Center Roof and Mechanical Unit Replacement as per the bid tabulation of February 28, 2019, subject to review and approval of the Solicitor

Documents:

[Ricketts Center Bidtab.pdf](#)

- j. Motion to reject the bids for the Memorial Park Phase III project, dated January 28, 2019 and authorize Staff to rebid
- k. Motion to approve and authorize execution of a Lease Agreement between Beech Street Factory, LP and the Borough of Pottstown to establish a Police Substation at property located at 341 Beech Street, in a form acceptable to the Solicitor and Chief of Police

Documents:

[Lease Agreement \(Beech Street Factory\) \(341 Beech St.\) \(Substation Lease\).pdf](#)

- l. Motion to approve and authorize execution of an Addendum to the Lease Agreement between Pottstown Little League, Inc. and the Borough of Pottstown

Documents:

[Novak Field 2019 Addendum to Agreement of Lease.pdf](#)

- m. Motion to authorize the submission of an application to Montgomery County for the Community Development Block Grant Program in the amount of \$250,000 for a Stormwater Inlet Project, Phase 1
- n. Motion to grant the request of Habitat for Humanity to conduct the Rock the Block/Community Clean-Up day on April 13, 2019, resulting in the closing of the 400 block of Chestnut Street, from 6:30 a.m. - 4:00 p.m., and to waive the \$150 fees, subject to review and approval of the Police and Fire Departments
- o. Motion to grant request of the Red Horse Motoring Club to conduct outdoor car shows resulting in the closing of High Street from Hanover to Franklin Streets, from 5:00 p.m. – 9:00 p.m. on the following dates: May 4, June 1, July 6, August 3 and September 7, 2019 (rain dates May 5, June 2, July 7, August 4 and September 8, 2019), subject to review and approval of the Police and Fire Departments and execution of a Hold Harmless Agreement
- p. Motion to grant request of the Sly fox Brewing Company for the use of Borough Property for overflow parking during the Sly Fox Bock Fest and Goat Race on May 5, 2019, subject to execution of a Hold Harmless Agreement

- q. Motion to approve a Certificate of Appropriateness for the property located at 61 North Franklin Street
- r. Motion to ratify action of the Building Permit Officer approving Certificates of Appropriateness for the following properties:
 - i. 58 North Franklin Street
 - ii. 38 King Street
 - iii. 800 East High Street
- s. Possible action to approve/deny a Certificate of Appropriateness for the property located at 1124 East High Street

13. REPORT OF BILLS

Documents:

[Accounts Payable Register by Vendor February 2019.pdf](#)
[Accounts Payable Fund Allocation Report February 2019.pdf](#)

14. ANNOUNCEMENTS

15. EXECUTIVE SESSION

16. ADJOURNMENT