

**BOROUGH OF POTTSTOWN  
2012 FEE SCHEDULE**

**1. Standard Penalty and Interest**

**APPLICABILITY-** These conditions shall be applicable to all fees contained in the Borough's Comprehensive Fee Resolution adopted July 7, 1995, as amended.

**AMENDMENTS TO EXISTING ORDINANCES -** The applicable Sections of the Code of Ordinances of the Borough of Pottstown, which established the fees described below, are hereby amended to permit the imposition of a standard penalty and interest rate for all fees incurred after the effective date of amendments.

**ESTABLISHMENT OF STANDARD AND PENALTY INTEREST -** All fees, as established in the Borough's Comprehensive Fee Resolution adopted July 7, 1995, as amended, shall be payable to the Borough of Pottstown within 30 days. If said bills are not paid and received within 30 days from the date of the bill, a penalty fee of \$15 shall be added; and interest shall accrue at 10% and billed each month on the remaining balance. [Res. 2009-38 ,§12

(Ord. 1825, 5/13/1996, §§ 1-3;)

**2. Borough of Pottstown Fees** (alphabetical by description and/or department)

<b>01.331.160</b>	<b>A. ACCOUNTS RECEIVABLE, GENERAL</b> [ <u>Res. 2008-39</u> ]; [ <u>Res. 2009-38</u> ]	
	1. Penalty Fee for Payment Beyond 30 day	\$15.00 one-time penalty fee
	2. Interest accrued monthly on outstanding balance	10% on remaining balance billed monthly
	<b>B. CODE ENFORCEMENT</b>	
	1. Adult Businesses (13, §705) [ <u>Res. 8/9/1999D</u> ] 01.321.450	
<b>01.321.450</b>	a. Application and investigation fee to accompany application for adult business license (whether for a new license or for renewal of an existing license)	\$1,500.00
<b>01.321.450</b>	b. Annual adult business license fee	\$750.00
<b>01.321.450</b>	c. Annual application, investigation and license fee for business employee license	\$250.00
<b>01.361.320</b>	2. Appeals to the Construction Code Board of Appeals [ <u>Res. 2005-27</u> ]	
	a. Appeal where a hearing is requested	\$850.00
	b. Appeal where no hearing is requested	\$200.00
<b>01.362.410</b>	3. Building Permit Fees (based on computable square footage)	
	a. Construction Permit [ <u>Res. 2008-39</u> ; <u>Res. 2009-6</u> ] [ <u>Res. 2010-1</u> ]	\$60 for first \$2,000 cost and then 3 %
<b>01.362.411</b>	4. Bldg. Permit Violation -New Construction; Residential, Commercial and Industrial (1, §214)	
	a. Construction or Activity Prior to Issuance of Permit, License or Certificate [ <u>Res. 2000-9</u> ]	*\$250.00 as maximum, or whichever is less on calculation

## Borough Fee Resolution – cont'd

\* The application fee for permits, licenses or inspections and/or certificates issued after construction or activity has been initiated, shall be twice the amount of the required fee for that particular permit, license or certificate, and shall be \$250.00 or whichever amount is less. It is the intent of this resolution to include certificates for use and occupancy, certificates or permits for property transfer and rental inspections.

<b>01.361.310</b>	5. Reviews (based on square footage) [ <u>Res.2008-39</u> ]	
	a. Accessibility Review	\$0.05 per sq ft (\$25.00 minimum)
	b. Energy Review	\$0.05 per sq ft (\$25.00 minimum)
	c. Mechanical Review	\$0.05 per sq ft (\$50.00 minimum)
	d. Plan Review - Residential- [ <u>Res 12 2010-10</u> ] , [ <u>Res.2010-37</u> ]	\$0.40 per sq ft (\$250.00 minimum)
	e. Plan Review –Commercial [ <u>Res 2009-16</u> ],[ <u>Res 2011-8</u> ]	\$0.40 per sq ft (\$250.00 minimum)
	f. Plumbing Review	\$0.05 per sq ft (\$50.00 minimum)
<b>01.362.410</b>	6. Use and Occupancy Permits NEW CONSTRUCTION [ <u>Res. 2003-36</u> ; <u>Res. 2007-1</u> ; <u>Res.2008-39</u> ]	
	a. Industrial/Commercial/Nonresidential	\$175.00 upon completion
	b. Industrial/Commercial/Nonresidential Additions	\$130.00 upon completion
	c. New Residential Building (per dwelling unit)	\$115.00 upon completion
	d. Residential Additions	\$70.00 upon completion
	e. Failure to attend inspection /appointment [ <u>Res. 2009-6</u> ]	\$28.00 each time
<b>01.362.451</b>	7. Use and Occupancy Permits PROPERTY TRANSFERS [ <u>Res. 2003-36</u> ; <u>Res. 2006-15</u> ; <u>Res. 2007-1</u> ; <u>Res. 2009-06</u> ]; [ <u>Res. 2009-38</u> ]	
	a. Residential	\$115.00 per unit;
	b. Commercial	\$115.00 up to 2,500 sq.ft. and then \$115.00 ea add'l sq ft or fraction thereof
	c. Re-inspection for Residential or Commercial Property Transfer	\$40.00 per unit
<b>01.362.452</b>	8. Failure to Appear for Inspection Fee	
	a. Failure to attend inspection /appointment without providing at least 2 hours' advance notice of their inability to attend.	\$28.00
	<b>C. CONTRIBUTIONS – SEE E.a .&amp; E.b. and attached policy dated 12-09-2009 Appendix C</b>	
	<b>D. FEE IN LIEU OF – SEE Attached policy dated 12-09-2009 Appendix C (§503-507 Boro Code)</b>	
	1. Undesignated – split 50/50 as follows:	Amt. set at pre-constr. mtgs
<b>01.387.115</b>	a. General Fund Operating Reserve	
<b>31.387.115</b>	b. Capital Fund Savings Reserve	
<b>31.387.400</b>	2. Parks Shade Trees, Open Space Trees, Street Trees, Parking Lot Trees	\$350.00 per tree

## Borough Fee Resolution – cont'd

### E. FIRE MARSHAL FEES

14.362.450	1. Apartment Building inspections	
	a. 1-5 Units	\$25.00
	b. 6-15 Units	\$35.00
	c. 16 or more units	\$50.00
14.362.450	2. Auto Wrecking Yards/Scrap Yards	\$121.00
14.362.450	3. Bonfires/Open Burning – Plus cost of Fire Dept. standby	\$50.00 permit
	a. 1 pumper, 2 men	\$35.00 per hour
14.362.450	4. Bowling Lanes – Refinishing Using Flammable Liquids or materials	\$121.00 per occasion
14.362.410	5. Building Permit Fees (based on computable square footage <span style="padding-left: 100px;"><u>[Res. 2008-39; Res. 2009-6] [Res. 2010-1]</u></span> )	
	a. Construction Permit	\$60 for first \$2,000 cost and then 3 %
14.362.450	6. Child/Adult Day Care	
	a. Class A – 100 Plus	\$110.00
	b. Class B – 7 to 99	\$83.00
	c. Class C – 1 to 6	\$28.00
14.362.450	7. Circuses/Carnivals – Permit and Inspection	\$55.00
14.362.450	8. Class “A” Combustible Storage	
	a. Over 2,500 square feet	\$121.00
	b. 2,500 square feet or less	\$61.00
14.362.450	9. Compressed Gas for Medical Oxygen Tanks (initial inspection)	\$30.00
14.362.112	10. Copies – Fire related – OTHER THAN Fire Reports (Also see Right to Know section) <u>[Res. 2009-38]</u>	
	a. Letter, Legal, and Ledger (11X17)	\$ .25 each copy
	(See Photo for copies of photographs)	
14.362.450	11. Demolitions <u>[Res. 2009-38]</u>	
	a. Fee:	\$115 - first 1000 Sq Ft ; ea add'l 500 sq ft are a fraction of \$40; garage or sheds w/no service connects - \$40 - w/ 1% over \$2000 demo cost
	b. Welding or Burning required	\$50.00
	c. Plus a pumper and 2 men	\$35.00 per hour
14.362.450	12. Dormitories – (Off campus), group homes	
	a. Class A – over 50	\$125.00

## Borough Fee Resolution – cont'd

	b. Class B – 0-5     0	\$50.00
<b>14.362.450</b>	13. Dry Cleaning Operations	\$30.00
<b>14.362.450</b>	14. Dust Explosion Hazard	\$121.00
<b>14.362.450</b>	15. Educational Institutions:	
	a. Colleges, Universities, Business Schools	
	1. Class “A” 1,500 Students and Up	\$825.00
	2. Class “B” 1,000 to 1,499	\$400.00
	3. Class “C” 0 to 999	\$200.00
	b. Public and Private Schools – per building	\$50.00
<b>14.362.450</b>	16. Explosive, Ammunition, Blasting Agents – Storage	\$132.00
<b>14.362.130</b>	17. False Fire Alarm Response	\$300.00
<b>14.362.112</b>	18. Fire Incident Reports     (see also “Photos”, and “Copies”)	\$25.00
<b>14.362.450</b>	19. Fire Inspection Annual Permits     [Res. 2009-38] (NOTE: also see specific inspection fees listed on this fee schedule)	\$60.00
<b>14.362.450</b>	20. Fireworks Display/Storage	\$39.00
	a. Extra cost of 1 truck and 2 men	\$35.00 per hour
<b>14.362.450</b>	21. Flammable and Combustible Liquids Storage Tank Farms (bulk storage) 660 Plus Gallons	\$132.00
<b>14.362.450</b>	22. Flammable and Combustible Liquids Storage less than 660 gallons – tank farms not included	\$91.00
<b>14.362.450</b>	23. Fumigations/Insect fogging operations	\$30.00
<b>14.362.450</b>	24. Garages/Auto Repair	\$39.00
<b>14.362.450</b>	25. Hazard Production Material Facilities	\$363.00
<b>14.362.450</b>	26. Hazardous Materials/Chemicals Stored, Shipped, Handled	\$150.00
<b>14.362.450</b>	27. Hazardous Materials – registered sites	\$363.00
<b>14.362.450</b>	28. Hazardous Residual Waste Cleanup:   DONE BY FIRE CO. OR TOW DRIVER	
<b>14.362.450</b>	29. Helicopter Landing Standby	
	a. Emergency Situation - fee shall be billed only to a third party insurance carrier for all emergency situations where the Fire Department is required to be present for a helicopter landing and/or take-off within the Borough of Pottstown.	\$128.00 per hour
	b. Non-emergency Situation -fee shall be billed for all non-emergency situations where the Fire Department’s required to be present for	\$138.00 per hour

## Borough Fee Resolution – cont'd

a helicopter landing and/or take-off within the Borough of Pottstown.

<b>14.362.450</b>	30. Heliports	\$121.00
<b>14.362.450</b>	31. High Rise Buildings/ 75 feet and up	\$50.00
<b>14.362.450</b>	32. Hospitals, Nursing Homes, Rehabilitation Centers and Other "I" groups not set elsewhere	
	a. Class A - 601 beds and up	\$550.00
	b. Class B - 401-600	\$450.00
	c. Class C - 201-400	\$350.00
	d. Class D - 0-200	\$258.00
<b>14.362.450</b>	33. Hotels/Motels	
	a. 3 floors or less	\$61.00
<b>14.362.450</b>	34. Industries	
	a. 0-50 employees	\$50.00
	b. 51-150 employees	\$75.00
	c. 151 or more employees	\$125.00
	35. Inspection Permits - (NOTE: see No. 19 and all individual fees)	
<b>14.362.450</b>	36. Knitting Mills/Cotton	\$121.00
<b>14.362.450</b>	37. L.P. Gas Installation -	
	a. less than 500 water gallons per installation	\$30.00
	b. 500 to 2,000 water gallons	
	1.. Fee for installation	\$30.00
	2.. Yearly fee thereafter	\$18.00
	c. more than 2,000 water gallons	
	1.. Fee for installation	\$121.00
	2.. Yearly fee thereafter	\$18.00
<b>14.362.450</b>	38. Lumber Yards/Woodworking Operations	\$61.00
<b>14.362.450</b>	39. Machine Shops/Metal Turning Operations	\$61.00
<b>14.362.450</b>	40. Magnesium Handling Processes	\$121.00
<b>14.362.450</b>	41. Material Storage (warehouses, etc)	\$121.00
	42. Mixed Uses	Highest Scheduled Fee
<b>14.362.450</b>	43. Organic Coatings Operations	\$121.00

Borough Fee Resolution – cont'd

14.362.450	44. Paint Removal/Portable Torch a. Commercial	\$50.00
	b. Residential	\$30.00
14.362.450	45. Pesticide Display and Storage	\$121.00
14.362.112	44. Photos – a. Fire - ordinary	\$5.00 each
	b. Fire with fatalities	\$10.00 each
14.362.450	46. Places of assembly  a. Class A - 1,000 plus  b. Class B - 300-999  c. Class C - 50 - 299  d. Class D - less than 50	  \$300.00  \$165.00  \$110.00  \$55.00
14.362.450	47. Radioactive Materials	\$121.00
14.362.450	48. Retail Stores/Commercial Operations	\$61.00
14.362.450	49. Spray Painting/Undercoating Operations	\$121.00
14.362.450	50. Storage of Cylinders and Containers (including non-medical gases) a. 5 or less  b. over 5 and less than 20  c. over 20	 \$30.00  \$61.00  \$121.00
14.362.450	51. Storage of Matches	\$121.00
14.362.450	52. Tent Shows over 500 square feet - 1 week or less	\$30.00
14.362.450	53. Theaters - no stage	\$121.00
14.362.450	54. Use of Open Flames at Performance (plus cost of one firefighter)	\$30.00
14.362.450	55. Unstable Materials	\$121.00
14.362.450	56. Waste Material Plants	\$121.00
14.362.450	57. Water Reactive Materials	\$121.00
14.362.450	58. Welding and Cutting (industrial) Initial start-up	\$100.00
01.362.103	<b>F. FIRE POLICE</b> (if Borough covers workers compensation)	\$10.00 per hour per officer

## Borough Fee Resolution – cont'd

### G. GRADING AND EXCAVATING [Res. 2002-16]

<b>01.362.410</b>	1. Base Grading Permit Fee	\$100.00
<b>Thru escrow</b>	2. Engineering, Review and Inspection Fees	
	a. Area of Disturbance:	
	1. Less than 1,000 square feet	\$350.00
	2. 1,000 to 5,000 square feet	\$500.00 plus \$25.00 per 1,000 square feet
	3. Greater than 5,000 square feet	\$750.00 plus \$20.00 per 1,000 square feet

The Borough reserves the right to impose additional fees for engineering, review and inspection costs over and above the established fee to ensure proper review of the plan and inspection of the project and certification of proper completion. Any monies remaining in the engineering, review and inspection fee shall be refunded to the applicant upon written request of the applicant.

### H. HANGAR RENTALS [Res. 2008-39] , [Res.2010-37] as of 01-01-12

<b>09.342.202</b>	1. Penalty for Delinquent Hangar Rental	\$30.00 per month, plus actual mailing costs
<b>09.342.202</b>	2. Rental Monthly "Original" Hangar Fees	\$231.00 per month
<b>09.342.203</b>	3. Rental Monthly "New" T-Hangar Fees	\$307.00 per month
<b>09.342.203</b>	4. Rental Monthly Tie Downs	\$78.00 per month

<b>01.362.415</b>	<b>I. HAZARDOUS MATERIAL CLEAN-UP</b> (10, §211) <u>[Res. 7/12/1999B]</u>	
	1. Residual Highway Waste Cleanup:	
	a. Per passenger car and/or truck to 1 ½ ton rating	\$25.00
	b. Per truck over 1 ½ ton rating or special use vehicles	\$50.00 plus the cost of the material used
	2. Hazardous spill, control and/or cleanup (to include fuel oil)	\$100.00 per unit, plus cost of materials used

<b>01.365.500</b>	<b>J. KENNEL (DOG) BOARDING</b> <u>[Res. 2002-41; Res. 2008-39]; [Res. 2010-10]</u>	
	1. Fee to house animals for all instances	\$25.00 per day

### K. LAND DEVELOPMENT APPLICATION – see SUBDIVISION

### L. LICENSES, PERMITS AND GENERAL BUSINESS REGULATIONS

<b>01.321.450</b>	1. Alarm Device Business License – Installer (13, §103) <u>[Res.2003-36; Res. 2007-1; [Res. 2009-38]</u>	\$100.00
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## Borough Fee Resolution – cont'd

<b>01.321.710</b>	2. Amusement Machine License [ <u>Res. 2003-36</u> ]	\$70.00 per year, per machine
<b>01.321.450</b>	3. Auction House – <b>SEE</b> General Business License (13, §301)	
<b>01.321.450</b>	4. Bill-Posting License (13, §301)	no charge
	5. Blasting License - <b>SEE No. F. 16.</b> Fire Marshal - EXPLOSIVES	
<b>01.321.450</b>	6. Bottled Gas License [ <u>Res. 2003-36</u> ; <u>Res.2007-1</u> ; [ <u>Res. 2009-38</u> ]	\$100.00 per year
	7. Cable T.V. – PCTV Application Fee (13, §291)	
<b>11.381.002</b>	a. Cable T.V. Rates (13, Part 2) [ <u>Res. 12/30/1998</u> ]	
	1. Broadcast Time – Programs with no advertisement or profit making promotion	\$45.00 per ½ hour
	2. Broadcast Time – Programs with advertisement, profit making promotion, or solicitation of funds	\$80.00 per ½ hour
<b>11.381.002</b>	b. Cablecast Time – Commercials	\$7.00 per airing during nightly run (ROS) 1 month – minimum (10 x per week - \$70 per week)
<b>11.381.002</b>	c. Productions – Commercials (additional requirements for production , may result in additional expenses). Rights to the commercial are jointly held by PCTV and the producer/client. If client wishes to air the commercial anywhere else, there is a \$250 buyout.	\$200.00 Spot covers shooting and editing of commercial
<b>11.381.002</b>	d. Productions - Studio talk show (includes 3 cameras, crew and 4 cablecast airings. Additional requirements for production may result in additional expenses.)	\$200 ½ hour
<b>11.381.002</b>	e. Productions - Location program (includes 1 camera, crew and 4 cablecast airings. Additional requirements for production may result in additional expenses; i.e. travel, added crew member or production equipment.)	\$325 ½ hour
<p>NOTE: The above rates are to be used for guideline purposes only. PCTV reserves the right to offer discounted rates for long term bookings, special promotions and whenever PCTV deems it to be in its best interest. If the client desires, PCTV will quote any and all production charges prior to shooting based on accurate client information.</p> <p>The above quotes are for airings on PCTV only. All rights to any production using PCTV's facilities are jointly held by PCTV and the producer/client. If the client wishes to air their production on any other cable system, they must buy out all rights to the production. Rates for buy out are negotiable based on the actual production.</p>		
<b>01.321.450</b>	8. Circus License (13, §301)	\$43.00 per day
	a. one (1) Ring	
	b. (more than 1 ring)	\$86.00 per day
	c. Wild West shows or more than 1 ring	\$200.00 per day
<b>01.321.700</b>	9. Coin and Vending Machine License [ <u>Res. 2003-36</u> ; <u>Res.2007-1</u> ]	\$35.00

## Borough Fee Resolution – cont'd

<b>01.321.400</b>	10. Contractor License (General) [ <u>Res. 20030-36</u> ; <u>Res. 2007-1</u> ] [ <u>Res. 2010-10</u> ]	\$100.00
<b>01.321.450</b>	11. Dry Cleaners License <b>SEE</b> General Business License	
<b>01.321.610</b>	12. Electrician - [ <u>Res. 2009-38</u> ]	
	a. Master, Standard Master, Standard Maintenance or Standard Residential	\$100.00 per year
	b. Journeyman or Standard Journeyman,	\$75.00
	c. Apprentice	\$50.00
<b>01.362.130</b>	13. False Alarm Charges (13, §104)	
	a. Central Alarm Facility	
	1. False Fire Alarm	\$300.00
	2. Service Fee per Installation	\$5.00
	3. Privately and Locally Monitored	
	a. False Fire Alarm	\$300.00
	b. False Police Alarm	\$60.00
<b>01.321.730</b>	14. Flyer (Vendor) Distribution [ <u>Res. 2005-17</u> ]	\$25.00 per person per day
	<del>15. Fortune Tellers (13, §301)</del> PROHIBITED IN BOROUGH	
<b>01.321.640</b>	16. Garage License [ <u>Res. 2007-1</u> ]; [ <u>Res. 2009-38</u> ]	\$100.00 per year
<b>01.321.450</b>	17. General Business License [ <u>Res. 2008.39</u> ]	\$100.00 per year
<b>01.321.720</b>	18. Jukebox Music License Fee (13, §301) [ <u>Res. 2003-36</u> ]	\$70.00 per machine
<b>01.321.320</b>	19. Junkyard License [ <u>Res. 2007-1</u> ]	\$65.00 per year
<b>01.321.620</b>	20. Mechanical – Standard Master – HVAC A/C or Heat [ <u>Res. 2009-38</u> ]	\$100.00 per year
<b>01.321.620</b>	21. Mechanical –Standard Journeyman [ <u>Res. 2003-36</u> ] [ <u>Res. 2009-38</u> ]	\$75.00 per year
<b>01.321.700</b>	22. Pinball Machine License (coin vending) (13, §301) [ <u>Res. 2003-36</u> ]	\$70.00 per year
<b>01.321.600</b>	23. Plumbing [ <u>Res. 2003-36</u> ; <u>Res 2006-15</u> ; <u>Res. 2007-1</u> ; <u>Res. 2008-39</u> ]; [ <u>Res. 2009-38</u> ]	
	a. Master Plumber, Standard Master, Master Plumber w/ gas, or Standard Residential           (non resident) (5, §420)	\$100.00 per year
	b. Journeyman Plumber ,Standard Journeyman, or Standard Journeyman w/ gas	\$75.00 per year
	c. Apprentice License (5, §419)	\$50.00 per year
	d. Plumbing Fixture Installed as follows: (each)	
	1. Residential	\$15.00
	2. Commercial	\$15.00
	e. Sewer Ejector or Interceptor (grease, hair, oil, etc.)	\$25.00

## Borough Fee Resolution – cont'd

	f. Sewer Lateral/Water Lateral repair/replace	\$35.00/100 linear ft or fraction of
	g. Plumbing inspect fee	\$56.00
<b>01.321.730</b>	24. Sample Merchants and Solicitors License (13, §301) <u>[Res. 2007-1]</u>	\$65.00 per year
<b>01.321.660</b>	25. Towing Business License (13, §301)	
	a. First Class	\$200.00 per year; plus \$50.00 per tow truck or towing vehicle
	b. Second Class	\$50.00 per year
<b>01.321.730</b>	26. Transient Retail –Vendor Merchants License	
	a. By Vehicle (13, §301)	\$250.00 per year
	b. Semi-Permanent Location (13, §301)	\$345.00 per month
	c. Without Permanent Residence in Borough (13, §301)	\$345.00 per day

For all permits that require inspections, an additional, refundable deposit of \$100.00 shall be paid at the time of submission of the permit application. This \$100.00 deposit shall insure guarantee of final inspection and shall be fully refunded after final inspection associated with the issuance of the permit upon request of the applicant. [Res. 2007-1]

### **M. PARK and RECREATION FACILITY FEES –[Res. 2009-38] see attached APPENDIX A**

<b>01.331.140</b>	<b>N. PARKING</b> <u>[Res. 2005-17]</u> see also Parking Sect. 410(1) of Borough Code	
	1. Handicap Space Application	\$10.00
	2. Handicap Space Signs and Paintings	\$125.00
	3. Residential Permit - Administrative Fee for individuals who fail to Properly display residential permit parking permits <u>[Res. 2007-1]</u> . This fee shall be imposed on individuals whether or not any additional citation or ticket is issued.	\$5.00
	4. Temporary Restriction Signs	\$1.00
	5. Parking Violations of Section 402A, 404, 409 Borough Code	\$30 plus \$5 admin fee
	6. Unpaid parking tickets after 10 days <u>[Res. 2005-17]</u>	add'l \$5.00

### **O. PARADE/ASSEMBLY PERMIT**

<b>01.322.901</b>	1. Parade/Assembly/Functions requiring Borough street closing permit <u>[Res, 2005-17]</u>	\$100.00
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### **P. PHOTOCOPYING CHARGES**

(Also see Right to Know section) [Res. 2009-38]

<b>01.361.710</b>	1. Letter, Legal, and Ledger (11X17)	\$ .25 each copy
	2. Plan size 18" X 24"	\$1.50 each
	3. Plan size 24" X 36"	\$2.00 each
	4. Plan size 30" X 42"	\$3.50 each

Borough Fee Resolution – cont'd

**Q. POLICE AND SPECIAL POLICE SERVICES**

<b>01.362.112</b>	1. Accident Report Photos [ <u>Res.2003-36</u> ] a. for black and white photographs	\$5.00 each.
	b. for digital color photographs	\$10.00 each
<b>01.362.103</b>	2. Barricade Use [ <u>Res. 2005-17</u> ] a. Wooden Barricade	\$0.50 per day
	b. Metal Barricade	\$1.00 per day
<b>01.362.103</b>	3. Bicycles (13, §302) a. Registration and Tagging	\$1.00
	b. Duplicate Registration Card	\$ .50
<b>01.363.221</b>	4. Blocking of Parking Spaces with Trash Dumpsters [ <u>Res. 2005-17</u> ] a. 10-yard dumpster	\$2.00 per day
	b. 15-yard dumpster	\$3.50 per day
	c. 20-yard dumpster	\$5.00 per day
	d. 30-yard dumpster	\$7.50 per day
<b>01.362.103</b>	5. Employment Related Fingerprinting [ <u>Res. 20030-36</u> ]	\$25.00
<b>01.362.103</b>	6. Escort Services (1, §317)	\$10.00 per hour
<b>01.362.150</b>	7. False 911 Calls [ <u>Res. 2005-17</u> ]	\$10.00 per occurrence
	8. False Alarm - see "Security Alarms"	
<b>01.362.103</b>	9. Fire Police [ <u>Res. 2005-17</u> ] (If Borough covers workers compensation)	\$10.00/hour per officer
<b>01.362.103</b>	10. Functions on school property needing security (4 hour minimum) (1, §321) [ <u>Res. 2005-17</u> ]	\$50.00 per hour
<b>01.362.103</b>	11. Intoxilyzer/BAC Datamaster Tests [ <u>Res. 2005-17</u> ]	\$50.00 per prisoner per occurrence
<b>01.362.102</b>	12. Live Scan processing [ <u>Res. 2005-17</u> ]	\$100.00 per prisoner per Occurrence
<b>01.362.103</b>	13. Local Record Check [ <u>Res. 2003-36</u> ]	\$10.00
<b>01.362.112</b>	14. Motor Vehicle Accident Report	\$15.00
<b>01.362.103</b>	15. Outside Agency and arraignments handled by CPO [ <u>Res. 2005-17</u> ; <u>Res. 2008-39</u> ] a. Arrestee processing fee only	\$50.00 per instance
	b. Arrestee Video arraignment fee	\$50.00 per instance
	c. Arrestee processing and video arraignment fee	\$100.00 per instance
	d. Arrestee incarceration/processing/video arraignment fee	\$175.00 per instance

## Borough Fee Resolution – cont'd

01.362.101	16. Outside Agency Incarceration (cell holding) [ <u>Res. 2003-36</u> ]	\$100.00
<p><sup>1</sup> Editors Note: Res. 4/8/1996, §3, requires “All municipalities who have prisoners in the holding cells of the Borough of Pottstown shall be required to execute a release and hold harmless agreement deemed acceptable by the Borough.”</p>		
01.362.103	17. Outside Agency Line-up Assist (CPIN/JNET) [ <u>Res. 2009-38</u> ]	\$35.00 initial lineup; \$25 ea. add'l.
01.362.103	18. Outside Agency Processing Assist by Civ. Staff (CPIN) [ <u>Res. 2009-38</u> ]	\$25.00 fee
01.362.103	19. Outside Agency Processing – Damages to CPIN [ <u>Res. 2009-38</u> ]	\$50.00 per hour to make Repairs
01.362.103	20. Outside Services (1, §321) [ <u>Res. 2003-36</u> ]	\$60.00 per hour
01.362.150	21. Police Service Costs (10, §202)	\$36.00 for each response
01.362.112	22. Police Reports [ <u>Res. 2003-36</u> ]	\$15.00
01.362.120	23. Security Alarm Permit – to do business [ <u>Res. 2011-5</u> ]	\$200.00 per alarm
01.362.120	24. Security Alarm Application Fee – [ <u>Res. 2011-5</u> ]	\$35.00 Residential per yr \$70.00 Comm. Burglary per yr \$100.00 Duress/Hold up per yr
01.362.130	25. Security Alarm Manual Reset Fee – [ <u>Res. 2011-5</u> ]	\$100.00 per residential per year
01.362.130	26. Security Alarm Excessive Charges - Response Fee – [ <u>Res. 2011-5</u> ]	\$50 - 3 <sup>rd</sup> duress & 4 <sup>th</sup> & 5 <sup>th</sup> burglary \$100 4 <sup>th</sup> & 5 <sup>th</sup> duress; 6 <sup>th</sup> & 7 <sup>th</sup> burglary ; etc. see Resolu.
01.362.130	27. Security Alarm Public Nuisance Penalty Fees– [ <u>Res. 2011-5</u> ]	\$200.00 B,1; \$600 B-2
01.362.150	28. Testing, Entry Level Police Officer [ <u>Res. 2005-17</u> ]	\$35.00
10.364.102	<b>R. PROPERTY MAINTENANCE</b> [ <u>Res. 2002-41</u> ] Clean & Lien Services	
	1. Hourly fee, per worker [ <u>Res. 2006-15</u> ; <u>Res. 2008-39</u> ] [ <u>Res. 2010-10</u> ]	\$33.75, with a minimum charge of 1 hour, with a minimum charge of \$50.00 for overhead

Note: In addition, the fee for all work associated with removal of trash and refuse as contemplated by Chapter 20, §312(A) shall be the greater of the hourly rate per worker times the actual time incurred or 1 hour. [Res. 2006-15]

### S. PROPERTY TRANSFER USE AND OCCUPANCY INSPECTION – see Codes B.7.

### T. PUBLIC WORKS SERVICES [Res. 2007-39]; [Res. 2009-38]

01.395.100	1. Equipment Price List for Billable Work - <b>Labor shall be billed at 135% for each employee, plus overtime if required.</b>	
	a. Air Compressor	\$48.00 per hour
	b. Backhoe	\$72.00 per hour

Borough Fee Resolution – cont'd

c. Bucket Truck	\$100.00 per hour
d. Dump Truck	\$60.00 per hour
e. Dump Truck (5 yd)	\$72.00 per hour
f. Gas Cut Saw	\$25.00 per hour
g. Gas Cut Saw (on wheels)	\$60.00 per hour
h. Loader	\$55.00 per hour
i. Pick-up Truck	\$50.00 per hour
j. Roller	\$50.00 per hour
k. Tamper	\$25.00 per hour
l. Trash Pump (3 inches)	\$24.00 per hour
m. Trash Pump (small)	\$18.00 per hour
n. TV rig	\$210.00 per hour
o. Sewer Jet Truck	\$195.00 per hour
p. Snow Blower	\$25.00 per hour
q. Snowplow Dump Truck	\$75.00 per hour
r. Snowplow Pickup	\$60.00 per hour

**U. RECORDS, PUBLIC** [Res. 2007-39; Res. 2008-30]

**01.361.710**      1. Duplication of requested records - see also Photocopies      \$0.25 per page

All other fees and costs associated with the Open Records access policy are contained specifically in that policy [Res.2008-40].

**01.362.452**      **V. RENTAL: INSPECTION FEE & LICENSE** [Res. 2007-11]; [Res. 2009-38]

- |   |  |
|---|--|
| 1. Commercial Rental License                            | \$113.00 per 2,500 square feet or fraction thereof           |
| 2. Residential Rental Registration fee - one time       | \$115.00   |
| 3. Residential Rental License (U &O)                    | \$75.00 for a single family dwelling; \$57.00 for apartments |
| 4. Re-inspection Commercial or Residential Rental U & O | \$40.00 per unit   |

**01.362.452**      **W. RENTAL: SHORT-TERM UNITS - ANNUAL** [Res. 2007-1]; [Res. 2009-38]

- |   |  |
|---|--|
| 1. Rooming houses, hotels, motels, bed and breakfasts | \$28.00 per unit and minimum of similar facilities |
| 2. Re-inspection fee - second or subsequent times     | \$25.00 per unit and minimum                       |

Borough Fee Resolution – cont'd

01.331.150	<b>X. RETURNED CHECKS</b> [Res. 8/12/1996; [Res. 2008-39]	\$30.00, plus actual costs of certified mail (if outside agency is not handling NSF checks)
<b>Y. SEWER BULK FEES</b> [also See Industrial Waste Rates (18, §302(2)(E)); [Res. 2009-38]		
08.364.120	1. Septage Discharge	\$0.0212 per gallon
	2. Holding Tank Wastewater	\$0.0106
	3. Other Wastewater Sources	\$0.0106 minimum, but to be determined by the Utilities Coordinator based on the characteristics of the wastewater sources
	4. Sludge Discharge	
	a. .00% to 3.00% total solids	\$0.0318
	b. 3.01% to 4.00% total solids	\$0.0424
	c. 4.01% to 5.00% total solids	\$0.0503
	d. 5.01% to 6.00% total solids	\$0.0637
	e. 6.01% to 7.00% total solids	\$0.0721
	f. 7.01% and higher total solids	add .01 plus 3%
<b>Z. SEWER CONNECTION FEES</b>		
08.364.101	1. Sewer connection application fee	\$40.00
	2. Commercial/Industrial/Public	By meter size
08.364.104	3. Inspection fee for each connection [Res. 2005-28]	\$250.00
	4. Mixed Use (Residential/Commercial)	1 EDU per unit
	5. Residential	1 EDU per unit
08.364.100	6. Tapping fee for all new connections [Res. 2005-28]	\$1,545.00
<b>AA. SEWERS AND SEWAGE DISPOSAL</b> [Res. 2002-41]		
08.389.100	1. Certification for Sewer for property sales (per unit) [Res. 2004-38]; [Res. 2010-10]	\$20.00 each
08.364.105	2. Industrial Pretreatment Investigations	
	a. Accidental Spill, Spills, Notice of violation, Administrative Order, other miscellaneous	\$30.00 per hour
08.364.140	3. MIPP - Industrial Pretreatment Sampling	
	a. Quarterly	\$50.00 per hour

## Borough Fee Resolution – cont'd

	b. Resample/Violation	\$70.00 per hour
	c. Industrial Pretreatment Violation Appeals	\$100.00 plus costs
<b>08.364.141</b>	5. MIPP – Concentration Surcharge	<u>See</u> Industrial Waste Rates (18, §303)
<b>08.364.105</b>	6. Industrial User Permits	
	a. Class 1	\$30.00 per hour
	b. Class 2	\$40.00 per hour
<b>08.364.105</b>	7. Permit Applications for new Industrial User	\$250.00 plus costs
<b>08.364.141</b>	8. Removal of Pollutants	<u>See</u> Industrial Waste Rates (18, §303)
	7. Show Cause Hearing	\$100.00 plus costs
<b>01.361.330</b>	<b>BB. SIGNS ( Zoning Permit)</b> [Res. 2002-41]	
	1. Permit Application Fees	
	a. Signs up to 6 square feet	\$30.00
	b. Signs from 6 square feet to 25 square feet	\$75.00
	c. Signs over 25 square feet	\$200.00
	<b>CC. STORMWATER MANAGEMENT</b> [Res. 2006-27]	
<b>01.362.410</b>	1. Application Fee for all applications and plans submitted pursuant to Ordinance 1977	\$150.00
<b>Thru Escrow</b>	2. Escrow Fee to cover all fees and expenses incurred by the Borough in the review and processing of such applications (to accompany all applications)	\$1,500.00
<p>In the event that there are insufficient funds in the escrow account to pay for such fees and costs, no further review of the application and/or plan shall occur until the amount has been paid in full and the escrow amount is replenished.</p>		
	<b>DD. STREETS AND SIDEWALKS</b>	
<b>01.322.800</b>	1. Sidewalk or curb work permit fee (21, §214) [Res. 2007-1]; [Res. 2009-38]	\$60.00, plus 3% over \$2,000
<b>01.322.810</b>	2. Street Opening & Excavation Permit (21, §105) [Res. 2009-38]	\$40.00
<b>01.322.810</b>	3. Street Opening & Excavation Permit in an emergency situation [Res. 2009-38]	\$55.00
<b>01.322.900</b>	4. Street Closing -Parades, Assembly Functions [Res. 2005-17]	\$100.00
<b>01.322.810</b>	5. Degredation and Inspections Fees - see Tables 1 and 2 attached and incorporated	
	<b>EE. SUBDIVISIONS / LAND DEVELOPMENTS</b>	
	1. Application Fees (non-refundable)	
<b>01.361.310</b>	A. Land Development [Res. 2006-15]	
	1. Residential	\$500 plus \$50 per dwelling unit
	2. Commercial/Industrial	\$500 plus \$100 per acre

## Borough Fee Resolution – cont'd

<b>01.361.310</b>	B. Fee Waiver Application – request to waive land development Requirements; fee shall be submitted concurrently with the land development waiver requests. <u>[Res.2000-31]</u>	\$400.00 – must accompany
<b>Thru Escrow</b>	C. Review Fees (22, §401) – Escrow for Professional Consulting Fees <u>[Res. 2006-15]</u>	
	1. Residential	\$2,500 for first unit and \$500.00 for each additional unit
	2. Non-residential	\$5,000 for first 5,000 square feet of building area and \$1,000 for each additional 1,000 square feet of building area, to a maximum
	D. Review Fees – Escrows -- procedure for maintaining all subdivision/land development <u>[Res. 12/13/1000]</u>	

The Borough shall maintain a record of all costs including, but not limited to, engineering, legal and administration and advertising incurred for the processing of subdivision and land developments. Periodically, when the initial escrow deposited by the applicant has been reduced to 50% of its original amount, the Borough shall invoice the applicant for reimbursement and re-establishment of the escrow fee to its original amount. A condition for final approval of each subdivision and land development plan shall be an accounting of said costs expended by the Borough. Should the accounting establish costs in excess of the fees paid, the applicant, prior to final approval and prior to release of any subdivision or land development plan, shall pay to the Borough the difference between actual costs expended by the Borough in processing the application and the amount of any applicable fee or fees paid. In the event that there are insufficient funds in the applicant's escrow account for payment of a review fee bill, and an applicant has not disputed a review fee bill within the time period set forth in the Pennsylvania Municipalities Planning Code, no further review of the plan will occur until the bill has been paid and the escrow account is replenished. [Res. 2006-15]

E. Subdivision <u>[Res. 2006-15]</u>	
1. Residential	\$500 plus \$50 per lot
2. Commercial/Industrial	\$500 plus \$100 per lot
3. Revised submissions of any residential or commercial/ industrial subdivision and land development plans.	\$25.00 each plan

(Combining subdivision and land development under one application reduces the land development fee by 50%.)

<b>01.361.650</b>	<b>FF. TAX COLLECTOR – POTTSTOWN TAX OFFICE</b> <u>[Res. 2002-5]; [Res. 2010-1]</u>	
	A. Duplicate copy of tax bill	\$10.00 each
	B. Tax Certification	\$27.00 to be allocated as follows:
	Borough of Pottstown \$9.00	
	Pottstown School Dist \$9.00	
	Montgomery County \$9.00	

<b>01.362.150</b>	<b>GG. TOWING CHARGES</b>	
	A. Maximum charge for vehicles that are inoperable, abandoned, impounded, or illegally parked <u>[Res. 7/12/1999B]</u>	\$150.00

<b>01.321.660</b>	<b>HH. TOWING LICENSES, CLASS I AND CLASS II</b>	
	A. Towing for Class I:	
	1. Minimum bid amount for 2-year licence per towing business	\$600.00

## Borough Fee Resolution – cont'd

- |   |         |
|---|---------|
| 2. Fee for each vehicle utilized by the towing business during business during licence period once bids are awarded | \$50.00 |
| 3. Maximum Towing Fee tower may charge a person for vehicles under Class I and these provisions                     | \$80.00 |

Note: Class I towers shall not charge any additional fees to move an impounded vehicle, which has been processed for evidence by the Borough Police Department, from the evidentiary processing site to the licensed towers storage facility.

- |  |                 |
|--|-----------------|
| 4. Maximum Storage Fee tower may charge a person for vehicles stored under this class and these provisions | \$25.00 per day |
|--|-----------------|

Note: Class I towers shall not charge any storage fees while a vehicle is housed at the Borough Police Department evidentiary processing site; only for the time the vehicle is physically stored at the Class I towers storage facility.

General liability insurance is required for license and policy shall name the Borough of Pottstown of Pottstown and the Pottstown Borough Police Department as additional insured.

Minimum insurance requirements for license:

Gen. liability insur. - bodily injury	\$500,000
For each occurrence	\$1,000,000
Property damage	\$100,000

### **B. License Reinstatement Fees for Class I** [Res.2004-4]

- |   |          |
|---|----------|
| 1. Class I tower whose license was suspended for any reason, shall pay a license the reinstatement fee, after the appropriate suspension period has been served, prior to the reinstatement of the license and prior to being eligible to participate in future Class I towing license bidding processes. | \$100.00 |
| 2. Class I tower whose license was revoked for any reason, shall shall pay a license reinstatement fee, after the appropriate revocation period has been served, and prior to being eligible to participate in future Class I towing license bidding processes.   | \$250.00 |

NO Class I towing license that has been suspended or revoked as set forth in Chapter 15, Part 7, §704(8), will be reinstated until such time that all applicable fees are paid in full.

### **C. Towing for Class II:**

- |   |         |
|---|---------|
| 1. Minimum License fee for 1-year license per towing business | \$50.00 |
|---|---------|

Minimum insurance requirements for license

Gen. liability insur. - bodily injury	[Res. 2004-16]
Per person	\$15,000
For each occurrence	\$30,000
Property damage per occurrence	\$5,000

Such general liability insurance policy shall name the Borough of Pottstown of Pottstown and the Pottstown Borough Police Department as additional insured.

### **D. License Reinstatement Fees for Class II:** [Res.2004-4]

- |   |         |
|---|---------|
| 1. Class II tower whose license was suspended for any reason, shall pay a license reinstatement fee, after the appropriate suspension period has been served, and prior to being eligible to participate in future Class II towing license bidding processes. | \$25.00 |
|---|---------|

NO Class II towing license that has been suspended or revoked as set forth in Chapter 15, Part 7, §704(8), will be reinstated

## Borough Fee Resolution – cont'd

until such time that all applicable fees are paid in full.

### II. TRASH -- SOLID WASTE

10.364.010	1. Annual service charge for the collection and disposal of garbage, rubbish, refuse, and recycling for each residential unit [ <u>Res. 2004-38</u> ; <u>Res. 2007-2</u> ; <u>Res. 2007-39</u> ; <u>Res. 2008-39</u> ]; [ <u>Res. 2009-38</u> ]	\$304.00/year
10.364.100	2. Recycling Tote [ <u>Res. 2009-38</u> ]	\$70.00
01.322.100	3. Bulk Waste Sticker (sticker required by Borough [ <u>Res. 2005-11</u> ]; [ <u>Res. 2009-38</u> ] <u>Bulk Waste</u> : Large items of refuse, excluding white goods, furniture, or small items that require collection other than conventional, compact or refuse collection facilities or items that are too large to be placed in an approved trash can or trash container	\$15.00
	<b>NO large auto parts, large branches or tree parts</b>	
	<u>White Goods</u> : Including refrigerators, washing machines, dryers, window air conditioners, hot-water heater tanks, and other major home appliances	\$25.00
10.389.100	3. Certification for Trash for property sales [ <u>Res. 2004-38</u> ]; [ <u>Res. 2009-38</u> ]	\$20.00
	4. Leaf Collection Bags [ <u>Res. 12/30/1998</u> ; <u>Res. 2007-27</u> ]	\$0.50 per bag
10.364.115	5. Trash/Recycle Violation Fees [ <u>Res. 2010-10</u> ] a. Use of Recycling bin as trash receptacle (per occasion) b. Removal of excess municipal waste (per service)	\$75.00 per violation \$75.00 per violation

### JJ. WATER CONNECTION FEES

06.378.101	1. Water connection application fee	\$40.00
	2. Commercial/Industrial/Public	By meter size
06.378.101	3. Inspection fee for each connection [ <u>Res. 2005-28</u> ]	\$250.00
	4. Mixed Use (Residential/Commercial)	By meter size
	5. Residential	By meter size
06.378.100	6. Tapping fee for all new connections [ <u>Res. 2005-28</u> ]	\$1,764.00

### KK. WATER CONSUMPTION RATES - [Res. 2009-38] see APPENDIX B – Authority Water Fee Schedule

### 01.361.340 LL. ZONING

A.	Conditional Use Application submitted concurrently with conditional use application [ <u>Res. 12/13/999</u> ]; [ <u>Res. 2010-10</u> ]	\$600.00
B.	Petitions, requests to rezone [ <u>Res.8/12/1996</u> ]; [ <u>Res. 2010-10</u> ]	\$600.00
C.	Zoning Hearing Application Fee	
1.	Application involving single-family residential dwellings [ <u>Res.2004-38</u> ]; [ <u>Res. 2010-10</u> ]	\$750.00

## Borough Fee Resolution – cont'd

2. All other zoning appeals, including by not limited to multi-family uses, commercial uses, or industrial uses [Res.2004-38]; [Res. 2010-10] \$1,500.00

### MM. THE END OF THE POTTSTOWN BOROUGH FEE SCHEDULE As per amended:

(Res. 7-10-1995; as amended by Res. 4/8/1996; by Res. 8/12/1996; by Res. 1/13/1997; by Res. 12/14/1998; by Res. 12/30/1998; by Res. 7/12/1998B; by Res. 8/9/1999D; by Res. 12/13/1999; by Res. 2000-9, 5/8/2000, §1; by Res. 2000-31, 10/11/2000, §1; by Res. 2002-5, 1/14/2002; by Res. 2002-16, 4/8/2002; by Res. 2002-32, 9/9/2002; by Res.2002-41, 11/13/2002; by Res. 2002-45, 12/9/2002; by Res. 2003-36, 12/29/2003; by Res. 2004-4, 3/8/2004; by Res. 2004-16, 6/14/2004; by Res. 2004-32, 10/12/2004; by Res. 2004-38, 12/29/2004; by Res. 2005-11, 3/14/2005; by Res. 2005-17, 5/9/2005; by Res. 2005-27, 8/8/2005; by Res. 2005-28, 9/12/2005; by Res. 2006-15, 6/12/2006; by Res. 2006-27, 10/10/2006; by Res. 2007-1, 1/8/2007; by Res. 2007-2, 2/12/2007; by Res. 2007-27, 8/13/2007; by Res. 2007-39, 12/26/2007; by Res. 2008-39, 12/29/2008; by Res. 2009-6, 2/9/2009; by Res. 2009-16, 5/11/2009; by Res. 2009-38, 12/29/09; by Res. 2010-1, 01/11/10; by Res. 2010 -10, 04-12-10; Res. 2010-37, 12-13-10; Res. 2011-5, 03/14/11; and by Res. 2011-8,

**APPENDIX A – 2012 PARK AND RECREATION RENTAL RATES**

<u>SITE:</u>	<u>CLASS:</u>					
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
Ball Field per two (2)hours	\$45	\$35	\$95	\$70	\$75	\$150
Ball Field per day/per field	\$100	\$100	\$300	\$150	\$150	\$600
Scoreboard Use: \$200 deposit to be returned when the controller is returned.						
(Field dragged and lined: additional \$100 per field)						
Field Linings for other sports are an additional fee:						
Field Hockey, Football, Soccer, Lacrosse \$150.00 for regulation size; \$125.00 for smaller size						
Rotary Club Pavilion @ Riverfront Park	\$100	\$100	\$150	\$115	\$125	\$250
Memorial Park Pavilion (per day)	\$100	\$100	\$150	\$115	\$125	\$250
Memorial Park Gazebo (per day)	\$100	\$100	\$175	\$115	\$125	\$250
Memorial Park Bandstand (per day)	\$100	\$100	\$175	\$115	\$125	\$250
Memorial Park Island (per day)	\$200	\$200	\$400	\$250	\$275	\$450
Riverfront Park (per day)	\$300	\$300	\$500	\$350	\$395	\$700
Chestnut Street Park (per day)	\$100	\$100	\$200	\$175	\$175	\$350
Access to Bathrooms at Chestnut St. Park	\$25 key deposit					
Access to Bark Park	\$10 key deposit and proof of license and shots					
Picnic Area Behind Trilogy Park	\$35	\$35	\$70	\$50	\$60	\$100
Fountain of Youth Picnic Area** (w/o staff)	n/a	\$75	n/a	n/a	\$100	n/a
(w/ staff & party package)	n/a	\$150	n/a	n/a	\$175	n/a
(**This area is reserve for birthday parties of 18 or less)						
Open Space (all other parks) per day	\$35	\$35	\$70	\$50	\$60	\$100
Spruce St. Basketball Court (exclusive use per 2 hrs)	\$40	\$40	\$75	\$60	\$60	\$100
Memorial Park Basketball Court (per 2 hours)	\$40	\$40	\$75	\$60	\$60	\$100
All Day/Tournament Rate (fee based on 8 hrs)	\$100	\$100	\$200	\$150	\$150	\$600
Electrical Services at Memorial Park Pavilion	\$60	\$60	n/a	\$60	\$60	n/a
Parking Lot at Trilogy Park (limited availability) (Subject to Race Day Schedule)	\$100	\$100	\$125	\$100	\$100	\$125

**APPENDIX A cont'd – 2012 PARK AND RECREATION RENTAL RATES**

- Class A – Any community organization of the Borough of Pottstown offering to present free, a lecture or program, instructive and beneficial to the public
- Class B – Any individual or organization of the Borough of Pottstown using a facility for restricted membership, i.e., private party
- Class C - Any community organization of the Borough of Pottstown offering to present a lecture or program, instructive and beneficial to the public for which an admission is charged or a donation is requested.
- Class D - Any non-Pottstown Borough community organization offering to present free, a lecture or program, instructive and beneficial to the public.
- Class E –Any non Pottstown Borough individual or organization using a facility for restricted membership, i.e., private party
- Class F –Any non Pottstown Borough community organization or individual offering to present a lecture of program , instructive and beneficial to the public for which an admission is charged or a donation requested, or any organization or individual not included in Class A, B, C, D, or E.

\*\*\*The rental rates identified above are specific to the use of the Parks and Recreation facilities. They do not include additional services such as waste removal, port-o-lets, etc., as specified in the rules and regulations.

\*\*\*Additional Fees and Service Charges may apply for special events. It is recommended that you meet with the Director or their designate to discuss any additional requirements.

A rental reservation form must be obtained from the Parks and Recreation Department and completed.

Borough Fee Resolution – cont'd

**POTTSTOWN BOROUGH AUTHORITY  
SCHEDULE OF WATER RATES – 2012**

**Water Quarterly Service Charge:**

<u>Meter Size</u>	<u>Inside Borough</u>	<u>Outside Borough</u>
5/8"	\$ 35.00	\$ 37.00
3/4"	\$ 35.00	\$ 37.00
1"	\$ 69.00	\$ 71.00
1 1/2"	\$135.00	\$137.00
2"	\$201.00	\$203.00
3"	\$420.00	\$422.00
4"	\$615.00	\$617.00
6"	\$1,153.00	\$1,155.00
8"	\$1,791.00	\$1,793.00
10"	\$2,185.00	\$2,187.00

**Usage Charge:** All Usage (no zones) \$2.78 Per 100 CCF

**Unmetered Rates:**

	<u>Size of Line</u>	<u>Amount Per Year</u>
<b>Sprinkler:</b>	5/8"	\$ 77.58
	3/4"	\$ 77.58
	1"	\$ 154.31
	1 1/2"	\$ 300.00
	2"	\$ 338.54
	3"	\$ 579.37
	4"	\$ 772.63
	6"	\$1,182.30
	8"	\$1,598.64

**Bulk Water:**

Bulk Water Fill Station at Old Reading Pike	
Debit Cart Account	\$15.00
Replacement Debit Card	\$20.00
Additional Debit Card (same account)	\$20.00
Bulk water purchase/usage fee	\$3.56 per 1,000 gallons
Bulk water from hydrant	\$20.00 for permit
Bulk water fr hydrant purchase/usage fee	\$2.78 per 100 CCF

**Certificate of Final Bill:** \$15.00

**Checks returned for insufficient funds NSF:** \$40.00 per incident

**Collection Actions:** Customer shall be responsible for all charges permitted by law and all costs of collection whether collection is made by the Authority or an agent.

1. TERMINATION OF WATER SERVICE:

Borough Fee Resolution – cont'd

**a. Non-Payment of Sewer or Water Rent:**

- Posting of Notice - \$10.00
- Shut off - \$50.00 --fee must be paid and property owner must sign waiver of non-responsibility **PRIOR** to turn on.

**b. Temporary termination at Request of Customer:** (i.e. absence from property;)

- Shut off - \$15.00
- Turn on - \$15.00 -- fee must be paid and property owner must sign waiver of non-responsibility **PRIOR** to turn on.

**Fire Hydrant:** \$ 164.00 per year

**Meter Testing for Disputed Account:** A deposit of \$75.00 for 5/8” to 1” meters, \$125.00 for 1 1/2” to 2” meters, \$200.00 for 3” meters, \$350.00 for 4” and larger will be required before the meter is tested, which sum will be returned if the meter is found to be registering more than 4% against the consumer, on a flow equal to 1/8 of the diameter of the service, otherwise, the deposit will be retained by the Authority to cover the cost of the test.

**Meters – Deposit for Meter, Backflow, and Hydrant Wrench:**

Removal of a meter at the customer’s request is subject to the following charge:

<u>Size of Meter</u>	<u>Charge</u>
5/8”	\$150.00
3/4”	\$250.00
2”	\$1,400.00

**Water Main Extensions:** Project Review Fee: Any Application to extend Authority water mains to service two (2) or more residential units or one (1) or more commercial or industrial units will be subject to preliminary project review by the Authority. The applicant shall subject, in addition to the usual Application to extend water main(s), plot plans and a project review fee. The fee schedule is as follows:

<u>Number of Units</u>	<u>Review Fee</u>
Up to 10 Units	\$1,550.00
In excess of 10 Units	\$5,100.00

The project review fee shall be applied toward legal, engineering and other expenses incurred by the Authority in connection with its review of the proposed plan. Any unused portion of the project review fee shall be refunded to an applicant.

**Water Main Extension Agreements:** Construction escrow, if applicable, based on estimated costs of construction with contingency, engineering inspection and legal fees.

**Tapping Fees:** \$1,764.00 per EDU

Borough Fee Resolution – cont'd

**BOROUGH OF POTTSTOWN  
MONTGOMERY COUNTY, PENNSYLVANIA**

**2012 SEWER RATE SCHEDULE**

**Metered Base Rate:** \$66.25 PER EDU PER QUARTER

**USAGE RATE:** \$2.23 PER 100 CUBIC FEET

**EDU Rate Basis:**

Residential Customers	1 EDU/Unit
Mixed Use Customers (Residential/Commercial)	1 EDU/Unit
Commercial/Industrial and Public Customers	By Meter Size

**EDU Rate Fees:**

<u>METER SIZE:</u>	<u>EDUs</u>
5/8"	1
3/4"	2
1"	3
1-1/2"	6
2"	11
3"	23
4"	41
6"	64
8"	94

**Domestic – Unmetered Base Rate:** \$112.63 PER EDU PER QUARTER

**Commercial- Unmetered Base Rate:** \$157.67 PER EDU PER QUARTER

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**BULK WASTEWATER / SEPTAGE FEE SCHEDULE:** (Ord. #2170)

1. Septage Discharge Fee -- \$ 0.0212 per gallon
2. Holding Tank Wastewater Discharge Fee -- \$ 0.0106 per gallon  
Other Wastewater Sources: To be determined by the Utilities Coordinator based on the characteristics of the wastewater sources, the minimum charge shall be \$ 0.0106.
3. Sludge Discharge Fees:

0.00% to 3.00% total solids	\$ 0.0318 per gallon
3.01% to 4.00% total solids	\$ 0.0424 per gallon
4.01% to 5.00% total solids	\$ 0.0503 per gallon
5.01% to 6.00% total solids	\$ 0.0637 per gallon
6.01% to 7.00% total solids	\$ 0.0721 per gallon

For every percent higher in total solids than 7.00%, add \$.01 plus 3%

At discretion of the WWTP Utilities Coordinator, an additional surcharge can be imposed on the fees described in subsections one through three above if the WWTP Utilities Coordinator reasonably determines that due to unanticipated cost increases the rates set forth in this Section do not provide sufficient compensation for the sewer treatment that is being provided to the bulk wastewater providers.

## Appendix C

### FEE IN LIEU OF POLICY

#### ***Fee in Lieu of Shade Trees/Open Space Trees/Street Trees/Parking Lot Trees***

A project applicant, per the land development and subdivision process, may request the payment of a fee in lieu of trees and acceptance of this request shall be made at the discretion of Borough Council. In the event that a request is accepted, the following regulations shall apply:

- a) The fee in lieu of shall be based upon the number of trees as determined in Chapter 22, Sections 503 through 507 of the Code of Ordinances. The fee per tree shall be \$350.00

Once the Borough Council, or at the recommendation of the Planning Commission, determines the fee in lieu of trees, the following procedure is recommended:

#### Procedure:

The Borough of Pottstown shall collect fees in lieu of trees under Chapter 22, Sections 503 through 507 of the Code of Ordinances. These funds shall be deposited into a trust fund designated for landscaping, beautification and signage projects on public property in the Conservation and Gateway zoning districts and for tree care and maintenance for Borough approved projects.

1. The trust funds shall not be used for landscaping, beautification and signage projects on private property.
2. Trust funds shall be allocated for the following projects:
  - a. Planting of new trees and landscaping on Borough owned property
  - b. Beautification projects on Borough owned property
  - c. Signage on Borough owned property
3. Expenditures for projects shall be in accordance with the Borough's procurement and purchasing procedures.

#### ***Non-Designated Contribution***

From time to time the Borough of Pottstown will receive non-designated contribution from a development project or settlement that can be used at the Borough's discretion. Over the years these types of funds have been used to plug budget gaps or cover non-budgeted items as needed. I recommend the following policy to be used when the Borough receives a non-designated contribution:

#### ***Non-Designated Contribution***

Borough Fee Resolution – cont'd

The Borough of Pottstown shall deposit non-designated contributions based upon the following procedure and formula:

1. Fifty percent (50%) of the funds shall be deposited into an Operating Reserve Fund
2. Fifty percent (50%) of the funds shall be deposited into a Capital Reserve Fund
3. Utilization of funds deposited shall be used at the discretion and approval of the Borough Council.

Approved this 14<sup>th</sup> day of December 2009.

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Borough Manager

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President Borough Council

Borough Fee Resolution – cont'd

DEGRADATION TABLE 1

TABLE 1 DEGRADATION FEE PAVEMENT STRUCTURE	Rate of Fee in dollars per square yard streets constructed, reconstructed or resurfaced within the following number of the years prior to two date of permit.			
	Rates associated with emergency situations or approved exceptions			
	Less Than 1 Year	1 to 2 Years	3 to 5 Years	Greater Than 5 Years
Concrete foundation (10 inches or less in depth) with any asphalt surface	10% \$24.00	8% \$19.00	6% \$14.00	5% \$12.00
Concrete foundation(greater than 10 inches in depth) with any asphalt surface	12% \$29.00	10% \$24.00	8% \$19.00	6% \$14.00
Concrete surface streets	7% \$17.00	6% \$14.00	5% \$12.00	4% \$10.00
Bituminous concrete surface with bituminous or stone base	10% \$24.00	8% \$19.00	6% \$14.00	4% \$10.00
Macadam, vitrified block, or granite block on stone foundation.	7% \$17.00	6% \$14.00	5% \$12.00	4% \$10.00

TABLE 1 - DEGRADATION FEE

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Example:  
Degradation fee for streets with bituminous  
concrete surface and stone base; 3 years old; 80  
square yards -

The number of square yards used in  
the computation of fees will be based  
on the nearest whole square yard  
figure.  
Minimum fee to be equal to the rate  
for 1 square yard.

Borough Fee Resolution – cont'd

**TABLE 2 - INSPECTION FEE**

TOTAL SQUARE YARDS TO BE EXCAVATED	INSPECTION FEE (DOLLARS)	TOTAL SQUARE YARDS TO BE EXCAVATED	INSPECTION FEE (DOLLARS)
1	6.00	24-25	49.00
2	7.00	26-27	52.00
3	11.00	28-29	54.00
4	14.00	30-34	59.00
5	18.00	35-39	64.00
6	22.00	40-44	68.00
7	24.00	45-49	73.00
8	28.00	50-54	78.00
9	30.00	55-59	83.00
10-11	32.00	60-69	88.00
12-13	35.00	70-79	92.00
14-15	37.00	80-89	97.00
16-17	40.00	90-99	102.00
18-19	42.00	100	103.00
20-21	44.00	101 OR GREATER	103.00 + (\$ .90 Per Sq. Yd. over 100)
22-23	47.00		

**Notes:**

- 1) The number of square yards of excavation shall be computed to the nearest whole square yard.
- 2) Minimum fee shall be equal to fee for 1 square yard.
- 3) Additional square yards, if required during construction, shall be added to the original square yard computation to obtain an adjusted total. Additional fee shall be based on the adjusted total.