



Borough of Pottstown

Borough Hall, 100 East High Street
Pottstown, Pennsylvania 19464-9525
(610) 970-6500

DEMOLITION PERMIT APPLICATION

Before demolition permit is issued must have permits to disconnect utilities & HARB as required

Property Address: _____

Owner's Information:

Name(s) _____

Address: _____

Phone: _____

Contractor's Information:

Name: _____

Address: _____

License # _____

Phone: _____

Is property in **Historic District**? No Yes

Fuel tank? No Yes

Hazardous materials? No Yes If yes specify (use back if necessary) _____

Water and Sewer to be disconnected at main.

Plumbing permit # _____

Cost of project: \$ _____

Square footage of project: _____

Describe project: whole or part? _____

Is any construction anticipated or scheduled? _____

Work can not start until construction fence is erected. Start date: _____

Describe materials to be disposed and where for each type (use back of sheet if necessary): _____

Permit fee. _____

Fire Marshall inspection fees: _____

State Surcharge _____ 4.00

Posting of financial security to guarantee capping and sealing of water and sewer _____ 1500.00

TOTAL _____

PLEASE NOTIFY FIRE MARSHALL 24 HOURS PRIOR TO START OF DEMOLITION

Demolition permits are valid for three (3) months only; if demolition work is not completed within that time, any bond posted by applicant shall be forfeited.

Demolition guidelines received.

Owner's signature: _____ Date: _____

Applicant's signature: _____ Date: _____

Approved by: _____ Date: _____

BOROUGH OF POTTSTOWN
Pottstown, PA 19464
610-970-6520

DEMOLITION GUIDELINES:

To be used as guide. May not be all inclusive.

Before Issuance Of Demolition Permit:

- If property is in Historic District - A Certificate of Appropriateness is needed – contact Code Enforcement to secure Certificate before further action
- Owner or agent shall post with the Borough the appropriate financial security in the amount of (\$1500.00) fifteen hundred dollars to guarantee that all water and sewer mains have been properly capped or sealed. (Ordinance #1845)
- Demolition permits are valid for three (3) months only; if demolition work is not completed within that time, any bond posted by applicant shall be forfeited. (Ch.1, 214.4)
- Obtain plumbing permit to disconnect water and sewer at main - see Codes Office
- For street opening or damage see Public Works Office
- Removal of fuel tanks and other hazardous materials see Fire Marshall
- Disconnect gas lines at main - see Fire Marshall
- Disconnect electrical lines, phone lines at the street pole- see Fire Marshall
- Where an existing party wall or an existing exposed wall which is structurally sound and which is not intended to be used by the person causing the demolition, and further that the surface of the said wall is to remain exposed, such person causing the demolition shall preserve, at his own expense, the party or exposed wall by insuring that the exposed surface shall be made permanently waterproof, by the application of stucco, brickote, gunite or other approved noncombustible material. (Ch 5, 103.3C)

Before Start Of Demolition

- Secure Demolition Permit - Codes Office
- Put up construction fence, take precautions to protect adjoining properties and public
- Notify Fire Marshall 24 hours prior to demolition 610- 970-6525; **Appropriate fire protection must be in place prior to any burning or welding per applicable codes.**

Maintain Safety And Sanitary Conditions During Demolition

After Demolition

- Keep property clean, safe and free from any accumulation of rubbish or garbage
- Grade and maintain property to prevent erosion or accumulation of water grade to established street grade
- Street monitored for thirty days to evaluate repairs

See Your Code Enforcement Officer For Further Information



Borough of Pottstown

*Borough Hall, 100 East High Street
Pottstown, Pennsylvania 19464-9525*

610-970-6520 fax 610-970-6599

\$100.00 DEPOSIT APPLICATION

NAME _____

ADDRESS _____

PERMIT # _____

WORKSITE ADDRESS _____

I HEREBY REQUEST RELEASE OF DEPOSIT UPON FINAL INSPECTION

SIGNATURE OF APPLICANT _____

DATED _____

THE INFORMATION ABOVE WILL ENSURE THE BOROUGH OF POTTSTOWN CAN RETURN THE DEPOSIT AFTER FINAL INSPECTION HAS OCCURRED.

SIGNATURE OF CODES OFFICER _____

DATE OF FINAL INSPECTION _____

SIGNATURE/CODES DIRECTOR _____