

**RENTAL INSPECTION APPLICATION**

**PLEASE ALLOW 3-4 WEEKS FOR APPOINTMENTS**

**Residential - \$75.00 per single family dwelling & \$57.00 for all other units (apts.)**

**Commercial - \$115.00 for every 2500 sq ft and/ or fraction thereof**

**Application must be filled in completely in ink, or it may be rejected**

**Property Address** \_\_\_\_\_

Total # of Units on premises \_\_\_\_\_ Residential (how many?) \_\_\_\_\_

Commercial (how many?) \_\_\_\_\_ Total square feet \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Owner's Address \_\_\_\_\_

Caretaker's Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Caretaker's Address: \_\_\_\_\_

***PM-801.6 – Caretaker: In every multiple dwelling in which the owner does not reside, there shall be a responsible person designated by owner, residing on the premises whose duties include maintaining the commonly used parts of the premises***

Agent's Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Agent's Address: \_\_\_\_\_

.....

**FOR EACH UNIT** – additional unit information on back of this page if necessary

**Unit (specify):** \_\_\_\_\_ Single family dwelling, single commercial unit

Commercial – Trading As: \_\_\_\_\_ Sq. feet \_\_\_\_\_

**Section 8 ?** YES or No

Vacant Now? YES Last Date of Occupancy \_\_\_\_\_ NO Date of Occupancy \_\_\_\_\_

Prior tenant's name & address (where moved to); \_\_\_\_\_

**New tenant's name(s):** \_\_\_\_\_

Previous address: \_\_\_\_\_

If new tenant information not available at this time, it must be provided before occupancy

**Number of Occupants:** \_\_\_\_\_ **Anticipated date of Occupancy** \_\_\_\_\_

I certify that the above information is true and correct to the best of my knowledge and belief.

Please provide a list of tenants name, unit #, and date of all occupied units.

**Date:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

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**Number of Occupants:**\_\_\_\_\_ **Anticipated date of Occupancy**\_\_\_\_\_

**Unit (specify):**\_\_\_\_\_ Single family dwelling, single commercial unit

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**Date:**\_\_\_\_\_ **Printed Name:**\_\_\_\_\_

**Signature:**\_\_\_\_\_