



Borough of Pottstown

*Borough Hall, 100 East High Street
Pottstown, Pennsylvania 19464-9525
610-970-6520 fax 610-970-6599*

CURBING AND SIDEWALK PERMIT APPLICATION

Property Address: _____

Is property in Historic District? **YES** **NO**

Property Owner's Name: _____ Phone # _____

Property Owner's Address: _____

Contractor's Name: _____ License #: _____

Contractor's Address: _____ Phone # _____

Project Contact Person: _____ Phone # _____

Proposed starting date: _____ Expected finished date: _____

Approximate measurement of work to be done: Sidewalk: _____

Curb: _____

TOTAL COST OF PROJECT: \$ _____

I hereby agree to comply with and perform all the conditions, specifications attached and obligations of the Sidewalk Ordinance as established by the Borough Council of Pottstown.

Applicant's Name (printed): _____

Applicant's signature: _____ Date: _____

(OWNER OR AUTHORIZED AGENT OF OWNER)

PAYMENT NOT ACCEPTED UNTIL APPROVED

PERMIT FEES ARE NON-REFUNDABLE

over please → → → → → → → → →

*******SEE ATTACHED SPEC SHEET FOR INFORMATION*******

↓ DO NOT WRITE BELOW THIS LINE---OFFICE USE ONLY ↓

PERMIT FEE: \$ _____

TOTAL FEE: \$ _____

Approved By: _____ Date: _____

Grades Run By: _____ Date: _____

Forms Inspected By: _____ Date: _____

Final Inspection By: _____ Date: _____

SPECIFICATIONS FOR:

NEW OR REPLACED SIDEWALKS, CURBS, OR CONCRETE DRIVEWAYS

MATERIALS:

- New: Concrete consisting of 1 part Portland Cement. 2 parts sand and 4 parts crushed stone, OR if ready-mixed concrete, 3000 psi min. for sidewalk and 3500 for curbing and driveways. With Borough Council's approval, amiesite may be used in industrial or commercial districts.
- Repairs: Use original material. Brick sidewalks requiring extensive repair should be replaced with concrete.

SIDEWALKS: **Dimensions and Grade: New Construction**

- Width: 4' minimum or existing width. Back of sidewalk shall be 6" from face of curb OR as otherwise approved by the Public Works Inspector.
- Thickness: Concrete shall be minimum of 4" thick except in driveways, then, a minimum of 6" thick
- Excavation: The area shall be excavated to a minimum depth of 3", then 4" of approved stone shall be laid and graded by contractor.
- Slope: 1/4" to the foot from building line or lot line to curb
- Grade: same grade as top of curb, or if no curb, as set by the Borough
- Blocks: 4' maximum square, if approved by the Borough inspector.

CURB:

- Material: Concrete as specified above or granite
- Dimensions: Depth = 20"; thickness = 6" top & 8" bottom, with the two inch bevel being on the street face of the curbing.

FORM INSPECTION:

Call Borough Hall Codes or Engineering Dept. for inspection of each phase of the job. **NOTE: All forms shall be inspected and approved by the Borough before the concrete poured.**

STORM WATER CONDUCTORS:

When new sidewalks are installed or old walks are repaired or sections replaced, storm water conductors such as downspouts, area drains, sump pumps and the like shall be piped **UNDER** the sidewalk to the gutter. One or more conductors may be utilized for this purpose. If this is not enough depth for a pipe then a u-drain with a diamond plate can be installed.

CONTINUED ON OPPOSITE SIDE → → → →
SPECIFICATIONS CONTINUED:

CURB UTILITIES:

Water and gas shutoff valves must be elevated, or lowered, as applicable, to any new grade. Notify the gas or water company to help accomplish this. Sewer trap vents and covers are the responsibility of the property owner. Vents must be above grade slightly and placed in such a way that surface water will not enter the top. Cement should be tapered away from the vent so it does not become a tripping hazard. Great care must be taken to get proper elevation. Any loose joints, which would allow subsurface water to enter the sewer vent, shall be made watertight at this time. **NOTE: Before concrete can be poured, the water and sewer vents shall be inspected and approved.**

TREE WELLS:

Tree wells shall be installed or when roots cause uneven grades or prevent access on the sidewalk. Permission **MUST** be obtained from the Shade Tree Commission before any tree can be removed. Also, a permit is required. Tree well dimensions to be provided by the Borough.



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\$100.00 DEPOSIT APPLICATION

MUST BE TYPED OR PRINTED IN INK

NAME _____
(PERSON / BUSINESS PAYING THE \$100.00 DEPOSIT)

ADDRESS OF PERSON / BUSINESS PAYING THE DEPOSIT:

PERMIT # _____

**WORKSITE
ADDRESS** _____

**** I HEREBY REQUEST RELEASE OF DEPOSIT UPON FINAL INSPECTION.
I UNDERSTAND THAT THE REFUNDS ARE PAID AT THE END OF EACH
MONTH, AND THIS REQUEST WILL BE PROCESSED ACCORDINGLY. ****

SIGNATURE: _____ **DATE:** _____

**THE INFORMATION ABOVE WILL ENSURE THE BOROUGH OF
POTTSTOWN CAN RETURN THE DEPOSIT AFTER FINAL INSPECTION
HAS OCCURRED.**

SIGNATURE OF CODES OFFICER _____

DATE OF FINAL INSPECTION _____

SIGNATURE/CODES MANAGER _____