

# ZONING CONDITIONAL USE APPLICATION

## APPLICATION FOR ZONING PERMIT

Request approval for **Conditional Use** of the below location in the  
\_\_\_\_\_ Zoning District for:  
\_\_\_\_\_ Use, under

Chapter 27 Article 3 Section \_\_\_\_\_.

Conditional Use: Chapter 27 Article 4 Section \_\_\_\_\_.

Property Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Is the property in Historic District: YES NO

Is the property: Owner occupied or Rental property

Property is: Single family detached; Single family attached;  
Multi-unit residential \_\_\_\_\_# of Units;  
Single unit commercial; Multi-unit commercial \_\_\_\_\_# of Units;  
Mixed Use \_\_\_\_\_# of Residential/ \_\_\_\_\_# of Commercial Units

Describe Requested Use

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A tentative sketch plan **is required** with application. Attached?  
NO YES \_\_\_\_\_ # of pages

**I certify that I am authorized to make this application; and to the best of my knowledge and belief, all the information on this form and its attachments is true and correct.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

Borough's Use Only:

Copy to Borough Council (date): \_\_\_\_\_ Fee Paid

\_\_ Copy of application to Borough Planning Commission

Comments received: \_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_

\_\_ Copy of application to Montgomery County Planning Commission

Comments received: \_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_

Hearing location, Time & Date: \_\_\_\_\_  
\_\_\_\_\_

Notice to owners of property within 300 feet of lot in question:

Date: \_\_\_\_\_ By: \_\_\_\_\_

Posting Notice on affected tract of land:

Date: \_\_\_\_\_ By: \_\_\_\_\_

# **CONDITIONAL USE APPLICATIONS**

**FEE:           \$500.00**

**PLEASE MAKE CHECK PAYABLE TO: BOROUGH OF POTTSTOWN**

## **SUBMITTAL REQUIREMENTS:**

**A total of Nineteen (19) packets, each consisting of the following:**

- 1) An application**
- 2) A sketch plan**
- 3) A Copy of the deed**

**Please note:**

**Only completed applications will be accepted**