

March 4, 2010

**POTTSTOWN BOROUGH AUTHORITY
SPECIAL MEETING**

CALL TO ORDER

Vice Chairman Doug Dilliplane called the meeting to order at 12:08pm. Present were Doug Dilliplane, Don Read and Aram Ecker. Also in attendance were Interim Authority Manager Jason Bobst, Solicitor David Garner, Tom Weld, BCM Engineers, Public Works Director Doug Yerger, Bookkeeper Janice Lee and Utilities Coordinator Brent Wagner.

AWARD OF CONTRACTS 139 and 140 – Digester Blower Project

Mr. Weld distributed and reviewed the bid tabulation sheets for each of the two contracts. He stated that Solicitor Garner had reviewed all of the contract documents and had provided a memo stating that the documents were in conformity with the contract requirements. Accordingly, Mr. Weld suggested that the Authority could award each of the contracts to the low bidder conditioned upon PBA receiving the necessary approvals from PA DEP.

Mr. Read moved to award contract 139 to MGK Industries subject to receipt of the necessary approvals from PA DEP. Mr. Ecker seconded the motion and it passed unanimously.

Mr. Read moved to award contract 140 to Pagoda Electrical subject to receipt of the necessary approvals from PA DEP. Mr. Ecker seconded the motion. Members of the Authority had a discussion concerning public bidding requirements. The motion passed unanimously.

PURCHASE OF ELECTRICITY

Mr. Wagner and Mr. Bobst reported to the Authority the results of the audit performed by Enernoc. They referred to a handout which listed ranges of prices and the local providers. They explained how the process of purchasing electricity in advance will work. They requested authorization from the Board to go to the market to secure firm quotations. Once that information is obtained, they will poll each of the board members for an authorization to lock in based on parameters that would be provided at that time.

Mr. Read moved that Mr. Bobst and Mr. Wagner be authorized to go to the market to secure firm information regarding purchase of electricity so that they can then poll the board members for a decision on electricity purchase based on the information that is obtained.

A discussion among the board members ensued. Mr. Wagner and Mr. Bobst provided detail how the process would work and why it would be necessary to poll the board members rather than wait until the next public meeting is held. The motion passed unanimously.

ADJOURNMENT

There was no further business. The meeting was adjourned at 12:35pm on motion by Mr. Read.

Submitted by David G. Garner, PBA Solicitor
For Don Read, Secretary