

December 15, 2009

**POTTSTOWN BOROUGH AUTHORITY
SEWER**

CALL TO ORDER

Chairman Downie called the meeting to order at 8:52 p.m. Present were Ronald Downie, Doug Dilliplane, Don Read, Aram Ecker and Tom Carroll. Also in attendance were Interim Authority Manager Jason Bobst, Solicitor David Garner, Tom Weld, BCM Engineers, Public Works Director Doug Yerger, Bookkeeper Janice Lee, Utilities Coordinator Brent Wagner and Borough Secretary Virginia Takach.

OLD BUSINESS

MINUTES

Chairman Downie asked for additions or corrections to the minutes of the November 19, 2009 meeting. Hearing none, the minutes stood approved.

FEASIBILITY ANALYSIS (LOWER POTTS GROVE)

Mr. Weld reported on the Escrow Agreement Feasibility Analysis with the Lower Pottsgrove Township Authority. He explained the operating limitations and other requirements for the Wastewater Treatment Plant to hand the increased peak flow rate. Mr. Weld advised that the estimated cost for engineering, legal and administration is \$410,000.

Mr. Weld agreed to investigate the cost for flow into the North End pump and into the Authority's own system.

Mr. Ecker moved to authorize the submission of the Feasibility Analysis report to Lower Pottsgrove Township for the Agreement reached between the Pottstown Borough Authority and Lower Pottsgrove Township Authority. Mr. Carroll seconded the motion and it passed 4 ayes. Mr. Dilliplane abstained from voting.

CONSERVATION PA GRANT

Mr. Weld advised that the Conservation PA Grant has been signed by the Borough, as the applicant, and submitted to Harrisburg. The Grant, in the amount of \$250,000, is for the digester blower project. Mr. Weld recommended advertising for bid in January.

HANOVER SQUARE

Solicitor Garner provided information on the Hanover Square development. His recommendation in speaking with the developers is for the Authority to approve a one-year Maintenance Agreement.

Mr. Dilliplane move to authorize approval of a Change Order of the construction period for Hanover Square subject to the Developers submitting the necessary bond, signed

December 15, 2009

maintenance agreement and signed dedication agreement with a one-year maintenance period, with documents subject to approval of the Solicitor. Mr. Read seconded the motion and it passed unanimously.

LOWER POTTS GROVE TOWNSHIP RECONCILIATION

Solicitor Garner provided an update on the reconciliation agreement with Lower Pottsgrove Township for the years 2003 – 2007. He advised that the Township has requested a signed agreement stating that these payments have been made to the Authority, adding that it is not customary but has been requested by Lower Pottsgrove and would have no negative impact to the Authorities.

Mr. Carroll moved to enter into an Agreement with Lower Pottsgrove Township acknowledging that the payments have been made to the Authority for all O & M charges for years 2003 – 2007 and reconciliation payments for the dryer project. Mr. Ecker seconded the motion and it passed unanimously.

NEW BUSINESS

None.

SEWER LINES

OLD BUSINESS

2010 SEWER REPLACEMENTS

Mr. Carroll moved to authorize the Engineer and Staff to prepare and advertise the bid specifications for the 2010 Sewer Replacement projects as provided on December 15, 2009, with Option 1, full Paving with Ramps. Mr. Ecker seconded the motion and it passed unanimously.

ADJOURNMENT

The meeting adjourned at 9:15 p.m. on motion by Mr. Ecker.

Submitted by Virginia Takach, Borough Secretary for Don Read, Secretary